



1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford

Councilmembers:

Henry Blair
Jeff Ingalls
Lynnette Nash
Lyle Hoaglund

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
Fire Chief Duke Harbaugh

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

A budget discussion is added as item 9C and pickle ball added as 9D.

Councilmember Hoaglund moved and Councilmember Ingalls seconded to approve the agenda as amended.

Motion carried: 5 ayes / 0 nays

4. Consent Agenda

Motion was made by Councilmember Blair and seconded by Councilmember Ingalls to approve the Consent Agenda as presented:

- A. Accounts Payable (Warrant List) for 10.28.24
- B. Mantorville City Council Regular Meeting Minutes for 9.23.24
- C. Fire Department Member Minutes for October 2024

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions – No Items

6. Public Concerns

Johannes Marsland with Church! Of the Nazarene gave Council an update that the daycare on-site is ready to go when fully approved. They have 3 fully trained people and can accept 10 children.

7. Public Safety Update

Fire Chief Duke Harbaugh gave an update from the Fire Department.

A. Acceptance of resignation of Tristan Fairchild effective October 31, 2024.

Councilmember Ingalls moved and Councilmember Hoaglund seconded.

Motion carried: 5 ayes / 0 nays

B. Acceptance of Scott Stockinger’s resignation effective October 31, 2024.

Councilmember Ingalls moved and Councilmember Hoaglund seconded.

Motion carried: 5 ayes / 0 nays

C. Annabelle Hardwick has been chosen to be the new Fire Chief effective October 28, 2024 for the remainder of this year and all of 2025.

Councilmember Ingalls motioned and Councilmember Hoaglund seconded.

Motion carried: 5 ayes / 0 nays

D. Approval of new member Trace Naatz.

Councilmember Ingalls motioned and Councilmember Nash seconded.

Motion carried: 5 ayes / 0 nays

E. City Clerk Lohrbach will get an email set up for Firechief@mantorville.com

F. Truck Committee met last week and there is a gear case cover leaking oil on the Freightliner rescue rig that will be approximately \$6300.00 to fix and it will be down about 5 days for the repairs. Council agrees that the repairs should be done.

8. Public Hearings – No Items

9. Old Business/New Business

- A.** Public Works Lead Joe Adams said that the City has an average of 14 snow falls 1 inch or greater every season. They only plow when it is 2 inches or more. City Clerk Lohrbach said that the Contract with State of Minnesota Highway Department goes up roughly \$65.00 per year.

Councilmember Blair moved and Councilmember Hoaglund seconded to approve the Contract for years 2025-2029.

Motion carried: 5 ayes / 0 nays

- B.** Councilmember Blair moved and Councilmember Nash seconded to approve the Septic Permit for 401 Bergmann Drive.

Motion carried: 5 ayes / 0 nays

- C.** Preliminary Budget for year 2025 was discussed. Councilmember Ingalls moved and Councilmember Hoaglund seconded to table the purchase of security cameras at City Hall until a satisfactory policy is finished.

Motion carried: 5 ayes / 0 nays

- D.** Martha Vrieze with Friends of Mantorville would like to begin excavation on the proposed Pickle Ball Courts at Slingerland Park this year yet. Council asks that an official draft be put together showing it on the land itself so that a Public Information Forum can be held for resident input on December 18th at 6:30pm.

10. Tabled Items

11. Reports

A. Public Works Report

- Public Works Lead Joe Adams sent out a call for two year contracts for snow removal bids and received one from DeCook.

Councilmember Ingalls moved and Councilmember Blair seconded to approve the two year snow removal contract with DeCook.

Motion carried: 5 ayes / 0 nays

- The quote for street sweeping from SL Contracting was the least expensive at \$1750.00.

Councilmember Ingalls and Councilmember Hoaglund seconded to approve the quote from SL Contracting.

Motion carried: 5 ayes / 0 nays

- Special salt for the new sidewalks is recommended by WHKS for this first year. It is pet, concrete, and grass friendly and will cost the City \$13.75 per bag.

Councilmember Nash moved and Councilmember Ingalls seconded to approve giving each resident/business owner the first bag free with a letter explaining how it is to be used. Each additional bag will be \$13.75 and can be picked up at City Hall.

Motion carried: 5 ayes / 0 nays

- For the sewer televising & jetting cost, we budgeted \$8500.00 and there is \$6700.00 left. Adams would like the approval to move forward with the televising and jetting up to the \$6,700.00.

Councilmember Hoaglund moved and Councilmember Ingalls seconded to approve moving forward with the televising and the jetting.

Motion carried: 5 ayes / 0 nays

B. City Clerk Report

- There is an outstanding water bill not paid to be certified to the 2025 property taxes.

Councilmember Nash moved and Councilmember Blair seconded to approve the certification of the unpaid bill.

Motion carried: 5 ayes / 0 nays

- A letter has been written to the parties in violation of the City code concerning the citizen complaint and will be delivered to them by the Sheriff's Department.
- Lohrbach gathered the survey responses for the change in City hours. The new hours would be:

Monday 7:00am-4:30pm
Tuesday 7:00am-4:30pm
Wednesday 7:00am-5:30pm
Thursday 7:00am-4:30pm
Friday 8:00am-12:00pm

Council is okay with implementing these new hours.

- We need to make sure we have at least two Councilmembers trained for the Local Board and Equalization Meeting in April next year. The training would need to be completed by the end of January.

C. Consultant Report – No report

D. Committee Reports

- 1) Chamber – we had a very nice Fall Festival
- 2) Economic Development Authority
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure – no engine breaking signs yet. Joe will reach out to the State.
- 6) Kasson Mantorville Joint Powers
- 7) Mantorville Restoration Association – Merry Hour coming up November 21st.
- 8) Park Board – meets tomorrow night.
- 9) Personnel
- 10) Fire Relief
- 11) Township
- 12) Decorations Committee – maybe will meet this Thursday

E. Councilmember Reports

Councilmember Ingalls said that Linda Schmidt has donated a picture of past residents of Mantorville.

Councilmember Ingalls moved and Councilmember Hoaglund seconded to approve this donation.

Motion carried: 5 ayes / 0 nays

Councilmember Hoaglund wanted to have an update on the final costs of HWY 57 from the State. The City Engineer will give us the numbers when he has them and Council will ask him to come in to give us a wrap up.

Councilmember Blair asked that we let people know there are openings on the Fire Department.

F. Mayor’s Report

12. Executive Session – No Items

13. Adjourn

Motion made by Councilmember Hoaglund and seconded by Councilmember Ingalls to adjourn at 8:00pm. 5 ayes / 0 nays. Meeting Adjourned.