



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
Monday, October 14, 2024
6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Adopt the Agenda

4. Consent Agenda *

- A. Accounts Payable (Warrant List) for 10.28.24
- B. Mantorville City Council Regular Meeting Minutes for 9.23.24
- C. Fire Department Member Minutes for October 2024

5. Proclamations, Presentations and Recognitions – No Items

6. Public Concerns

Individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. Public Safety Update

- A. Fire Chief Duke Harbaugh
 - 1. Approval of Resignations *
 - 2. New Member Approval *
 - 3. Approval of new Fire Chief *

8. Public Hearing – No Items

9. Old Business/New Business

- A. Approval of Snow & Ice Removal Agreement with the State of Minnesota Highway Department for 2025-2029 *
- B. Approval of Septic Permit for 401 Bergmann Drive *

10. Tabled Items – No Items

11. Reports

- A. Public Works Report
 - 1. Snow Removal Bids *
 - 2. Street Sweeping Bid *
- B. City Clerk Report
 - 1. Certification to taxes of unpaid utility bills *
 - 2. Survey of City Hall change in office hours

- 3. Truth in Taxation Meeting Date is December 9, 2024
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township, Decorations Committee
- E. Councilmember Report
- F. Mayor Report

12. Executive Session

13. Adjourn *

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>October 28, 2024</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>October 29, 2024</i>	<i>6:30pm</i>	<i>Parks and Recreation Board Meeting</i>
<i>November 5, 2024</i>	<i>All Day</i>	<i>Regular Election – Please Vote!</i>
<i>November 11, 2024</i>	<i>Veteran’s Day</i>	<i>City Offices Closed</i>
<i>November 12, 2024</i>	<i>6:30pm</i>	<i>Mantorville EDA Meeting</i>
<i>November 18, 2024</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>November 20, 2024</i>	<i>8:00pm</i>	<i>Mantorville Fire Department General Meeting</i>
<i>November 25, 2024</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>November 26, 2024</i>	<i>6:30pm</i>	<i>Parks and Recreation Board Meeting</i>
<i>November 27-29, 2024</i>	<i>Thanksgiving</i>	<i>City Offices are closed</i>
<i>Members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville</i>		

*** Indicates Council Action Items**

MANTORVILLE, MN

10/24/24 4:24 PM

Page 1

Payments

Current Period: October 2024

Payments Batch 102424PAY		\$71,712.76	
Refer	0 <u>US POSTAL SERVICE</u>	Ck# 006286 10/28/2024	
Cash Payment	E 101-41500-322 Postage	Stamps for Bill Payments	\$29.20
Invoice	10.23.24 10/18/2024		
Transaction Date	10/24/2024	MBT Bank Checking 10100	Total \$29.20
Refer	0 <u>SCHROEDER, WADE</u>	-	
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	Toolbox for shop	\$1,209.85
Invoice	10.16.24 10/28/2024		
Transaction Date	10/24/2024	MBT Bank Checking 10100	Total \$1,209.85
Refer	0 <u>NAPA</u>	-	
Cash Payment	E 101-43100-228 Equip. Repair and Maint	Oil Filter, Syn Bay Box	\$151.29
Invoice	491565 10/28/2024		
Cash Payment	E 101-45200-404 Repairs/Maint Machiner	Spark Plug	\$4.29
Invoice	491246 10/28/2024		
Transaction Date	10/24/2024	MBT Bank Checking 10100	Total \$155.58
Refer	0 <u>JOHN DEERE FINANCIAL</u>	-	
Cash Payment	E 101-45200-404 Repairs/Maint Machiner	Lock nut, v-belt, seals, screws, sheave	\$312.83
Invoice	10.08.24 10/28/2024		
Transaction Date	10/24/2024	MBT Bank Checking 10100	Total \$312.83
Refer	0 <u>MENARDS - NORTH ROCHESTER</u>	-	
Cash Payment	E 601-49400-220 Bldg.Repair and Mainten	risers, pail, bushings, PVC union	\$37.48
Invoice	54502 10/28/2024		
Transaction Date	10/24/2024	MBT Bank Checking 10100	Total \$37.48
Refer	0 <u>JOEL THIELE TRUCKING</u>	-	
Cash Payment	E 101-45200-500 Capital Outlay	Ball Field Lime	\$1,436.50
Invoice	13975 10/28/2024		
Transaction Date	10/24/2024	MBT Bank Checking 10100	Total \$1,436.50
Refer	0 <u>CAPITAL ONE TRADE CREDIT</u>	-	
Cash Payment	E 101-45200-404 Repairs/Maint Machiner	Honda Starter Rope, parts, service	\$23.26
Invoice	540302278243673 10/28/2024		
Transaction Date	10/24/2024	MBT Bank Checking 10100	Total \$23.26
Refer	0 <u>USA BLUE BOOK</u>	-	
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Hach pack	\$76.50
Invoice	INV00510990 10/28/2024		
Transaction Date	10/24/2024	MBT Bank Checking 10100	Total \$76.50
Refer	0 <u>AMAZON</u>	Ck# 006284 10/28/2024	
Cash Payment	E 101-41500-200 Supplies	office file folders, color code file folders, powers strips/extension cords, uniforms	\$65.97
Invoice	101524 & 101624 10/28/2024		
Cash Payment	E 101-41940-417 Uniforms	office file folders, color code file folders, powers strips/extension cords, uniforms	\$30.99
Invoice	101524 & 101624 10/28/2024		
Transaction Date	10/24/2024	MBT Bank Checking 10100	Total \$96.96
Refer	0 <u>LINCOLN NATIONAL LIFE INSURA</u>	-	

MANTORVILLE, MN

10/24/24 4:24 PM

Page 2

Payments

Current Period: October 2024

Cash Payment	G 101-21711	Life Insurance Payable	Life Insurance for November		\$154.02
Invoice	11.01.24		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$154.02
Refer	0	<u>WHKS & COMPANY</u>	-		
Cash Payment	E 457-41950-303	Engineering Fees	TH 57 Construction		\$12,995.38
Invoice	52489				
Cash Payment	E 101-41950-303	Engineering Fees	2024 Engineering Services - Street Ratings		\$938.32
Invoice	52439				
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$13,933.70
Refer	0	<u>AFLAC</u>	-		
Cash Payment	G 101-21710	AFLAC	10.12.24		\$33.12
Invoice	707948		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$33.12
Refer	0	<u>DELTA DENTAL</u>	-		
Cash Payment	G 101-21708	Dental Insurance	for November		\$123.45
Invoice	RIS0006052782		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$123.45
Refer	0	<u>KASSON LASER GRAPHICS</u>	-		
Cash Payment	E 101-46500-437	Other Miscellaneous	Plaque for GEM Award		\$47.00
Invoice	11267		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$47.00
Refer	0	<u>MINNESOTA REVENUE</u>	<u>Ck# 006287 10/28/2024</u>		
Cash Payment	E 101-45200-210	Tax and Licensing	Sales and Use Qtr 3		\$11.18
Invoice	10.21.24		10/28/2024		
Cash Payment	E 603-45183-210	Tax and Licensing	Sales and Use Qtr 3		\$674.68
Invoice	10.21.24		10/28/2024		
Cash Payment	E 601-49400-210	Tax and Licensing	Sales and Use Qtr 3		\$805.14
Invoice	10.21.24		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$1,491.00
Refer	0	<u>AUTOMATIC SYSTEMS CO</u>	-		
Cash Payment	E 602-49450-300	Professional Srvs (GEN	Programmer Hours Wellhouse Lightening		\$887.50
Invoice	042255		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$887.50
Refer	0	<u>CORE & MAIN, LP</u>	-		
Cash Payment	E 225-45122-570	Capital Outlay	Denneson HDPE Sections		\$1,026.04
Invoice	V17933				
Cash Payment	E 601-49400-228	Equip. Repair and Maint	Risers, Repair		\$365.22
Invoice	V653877				
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$1,391.26
Refer	0	<u>STUSSY CONSTRUCTION INC</u>	-		
Cash Payment	E 101-43100-224	Street Maint Materials	Road Rock		\$231.82
Invoice	48684		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$231.82
Refer	0	<u>main street designs</u>	-		
Cash Payment	E 101-43100-200	Supplies	Bracket system - 12, Bands - 48		\$1,000.67
Invoice	36444		10/28/2024		

MANTORVILLE, MN

10/24/24 4:24 PM

Page 3

Payments

Current Period: October 2024

Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$1,000.67
Refer	0 <u>WARSAW SOLAR, LLC</u>	-			
Cash Payment	E 601-49400-380 Utility Services	Power Sales for April			\$679.61
Invoice	2405-6994D 10/28/2024				
Cash Payment	E 602-49450-380 Utility Services	Power Sales for April			\$981.50
Invoice	2405-6994D 10/28/2024				
Cash Payment	E 101-42200-380 Utility Services	Power Sales for April			\$339.75
Invoice	2405-6994D 10/28/2024				
Cash Payment	E 101-41940-380 Utility Services	Power Sales for April			\$604.60
Invoice	2405-6994D 10/28/2024				
Cash Payment	E 101-43160-381 Electric Utilities	Power Sales for April			\$1,094.75
Invoice	2405-6994D 10/28/2024				
Cash Payment	E 603-45183-381 Electric Utilities	Power Sales for April			\$75.39
Invoice	2405-6994D 10/28/2024				
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$3,775.60
Refer	0 <u>DAVID DROWN ASSOC</u>	-			
Cash Payment	E 101-41500-300 Professional Srvs (GEN	Financial Consulting w/ 2023 yr-end disclosure filing			\$600.00
Invoice	00005986 10/28/2024				
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$600.00
Refer	0 <u>WEX HEALTH, INC.</u>	<u>Ck# 006282 10/28/2024</u>			
Cash Payment	G 101-21714 Health Savings Account	PR 21 2024 ER HSA			\$184.62
Invoice	10.17.24 10/28/2024				
Cash Payment	G 101-21714 Health Savings Account	PR 21 2024 EE HSA			\$90.00
Invoice	10.17.24 10/28/2024				
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$274.62
Refer	0 <u>DELTA DENTAL</u>	-			
Cash Payment	G 101-21708 Dental Insurance	For November			\$123.45
Invoice	CNS0001681173 10/28/2024				
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$123.45
Refer	0 <u>DODGE COUNTY SHERIFF</u>	-			
Cash Payment	E 101-42100-310 Other Professional Servi	Law Enforcement October			\$8,944.50
Invoice	10/28/2024				
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$8,944.50
Refer	0 <u>BLUE CROSS BLUE SHIELD OF MI</u>	-			
Cash Payment	G 101-21715 Employee Paid Vision Plan	Vision for November			\$20.64
Invoice	241002413587 10/28/2024				
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$20.64
Refer	0 <u>CMS - CONSTRUCTION MGMT. SE</u>	-			
Cash Payment	E 101-42400-300 Professional Srvs (GEN	For September			\$844.66
Invoice	817-244590-9 10/28/2024				
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$844.66
Refer	0 <u>NCPERS GROUP LIFE INS.</u>	-			
Cash Payment	G 101-21711 Life Insurance Payable	for November			\$16.00
Invoice	608900112024 10/28/2024				
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$16.00

MANTORVILLE, MN

10/24/24 4:24 PM

Page 4

Payments

Current Period: October 2024

Refer	0	CITY OF KASSON	-		
Cash Payment	E	602-49450-585	Kasson WW Processing	Qtr 2, 2024 Waste Water	\$23,930.00
Invoice	10.10.24		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$23,930.00
Refer	0	MN PERA	Ck# 006281	10/28/2024	
Cash Payment	G	101-21704	PERA	PR 21 2024	\$1,167.30
Invoice	10.16.24		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$1,167.30
Refer	0	MINNESOTA REVENUE	Ck# 006280	10/28/2024	
Cash Payment	G	101-21702	State Withholding	PR 21 2024	\$371.94
Invoice	10.15.24		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$371.94
Refer	0	INTERNAL REVENUE SERVICE	Ck# 006279	10/28/2024	
Cash Payment	G	101-21703	FICA Tax Withholding	PR 21 2024	\$952.62
Invoice	10.15.24		10/28/2024		
Cash Payment	G	101-21709	Medicare	PR 21 2024	\$222.80
Invoice	10.15.24		10/28/2024		
Cash Payment	G	101-21701	Federal Withholding	PR 21 2024	\$723.77
Invoice	10.15.24		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$1,899.19
Refer	0	LEAGUE OF MINNESOTA CITIES	Ck# 006278	10/28/2024	
Cash Payment	E	101-41500-300	Professional Srvs (GEN	Adobe Pro Annual Lease	\$219.50
Invoice	10.15.24		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$219.50
Refer	0	MIDWEST MACHINERY COMPANY	-		
Cash Payment	E	101-45200-404	Repairs/Maint Machiner	v-belt	\$72.42
Invoice	10243826		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$72.42
Refer	0	GOPHER STATE ONE CALL	-		
Cash Payment	E	601-49400-300	Professional Srvs (GEN	locates	\$8.64
Invoice	4090573		10/28/2024		
Cash Payment	E	602-49450-300	Professional Srvs (GEN	locates	\$12.96
Invoice	4090573		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$21.60
Refer	0	KENNEDY & GRAVEN, CHARTERE	-		
Cash Payment	E	101-41600-304	Legal Fees	For September	\$3,252.20
Invoice	183945		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$3,252.20
Refer	0	MARRIOTT	Ck# 006288	10/28/2024	
Cash Payment	E	602-49450-208	Training, Mileage	Joe Class	\$501.87
Invoice	10.10.24		10/28/2024		
Transaction Date	10/24/2024		MBT Bank Checking	10100	Total \$501.87
Refer	0	ADAMS, JOE	-		
Cash Payment	E	602-49450-208	Training, Mileage	Class Reimbursements	\$49.53
Invoice	10.10.24		10/28/2024		

MANTORVILLE, MN

10/24/24 4:24 PM

Page 5

Payments

Current Period: October 2024

Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$49.53
Refer	0 <u>MIDWEST LEAK DETECTION</u>	-			
Cash Payment	E 601-49400-300 Professional Svcs (GEN	water main leak			\$802.00
Invoice	2368	10/28/2024			
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$802.00
Refer	0 <u>MN DEPT OF LABOR AND INDUST</u>	-			
Cash Payment	E 101-42400-300 Professional Svcs (GEN	3rs Qtr Building Surcharge Report			\$21.00
Invoice	9.30.24	10/28/2024			
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$21.00
Refer	0 <u>ALLSTATE PETERBILT GROUP</u>	-			
Cash Payment	E 101-42200-228 Equip. Repair and Maint	Service on International 1997			\$592.63
Invoice	5003130194	10/28/2024			
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$592.63
Refer	0 <u>ALERT-ALL CORP</u>	-			
Cash Payment	E 101-42200-437 Other Miscellaneous	fire hats, night pencils			\$811.00
Invoice	W40542	10/28/2024			
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$811.00
Refer	0 <u>NOLTE, ROGER</u>	-			
Cash Payment	E 101-42200-217 Other Operating Supplie	Refurbished computer reimbursement			\$460.91
Invoice	10.2.24	10/29/2024			
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$460.91
Refer	0 <u>FIRE SAFETY USA, INC</u>	-			
Cash Payment	E 101-42200-240 Tools and Minor Equipm	AC Charge Cord			\$111.95
Invoice	192130	10/28/2024			
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$111.95
Refer	0 <u>HARBAUGH, DUKE</u>	-			
Cash Payment	E 101-42200-208 Training, Mileage	Region 15 meals			\$45.00
Invoice	10.1.24	10/28/2024			
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$45.00
Refer	0 <u>MENARDS - NORTH ROCHESTER</u>	-			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	steel post, cutting plier			\$111.55
Invoice	51534	10/28/2024			
Transaction Date	10/24/2024	MBT Bank Checking	10100	Total	\$111.55

Payments

Current Period: October 2024

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$27,803.32
225 PARK CONCESSIONS FUND		\$1,026.04
457 STATE HIGHWAY 57 PROJECT		\$12,995.38
601 WATER FUND		\$2,774.59
602 SEWER FUND		\$26,363.36
603 RV PARK		\$750.07
		<hr/>
		\$71,712.76

Pre-Written Checks	\$6,051.58
Checks to be Generated by the Computer	\$65,661.18
Total	<hr/>
	\$71,712.76

MANTORVILLE, MN

10/24/24 4:27 PM

Page 1

Payments

Current Period: September 2024

Payments Batch September Aps 102824 \$61.99

Refer	0 AMAZON	Ck# 006283 10/28/2024	
Cash Payment	E 101-41500-200 Supplies	Card Stock, Address labels, postage scale	\$61.99
Invoice	9.10.24 10/28/2024		
Transaction Date	10/24/2024	MBT Bank Checking 10100	Total \$61.99

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$61.99
		\$61.99

Pre-Written Checks	\$61.99
Checks to be Generated by the Computer	\$0.00
Total	\$61.99



1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford

Councilmembers:
Henry Blair
Jeff Ingalls
Lynnette Nash

Absent: Lyle Hoaglund

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
AJ Gengler – Dodge Center Ambulance

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

No Changes.

4. Consent Agenda

Motion was made by Councilmember Blair and seconded by Councilmember Ingalls to approve the Consent Agenda as presented:

- A. **Accounts Payable (Warrant List) for 9.23.24**
- B. **Mantorville City Council Minutes 8.12.24**
- C. **Mantorville City Council Minutes 8.26.24**
- D. **Dodge County Commissioners Meeting Minutes 8.27.24**
- E. **Acceptance of resignation of Bob Ott 9.23.2024**
- F. **Mantorville Fire Dept. General Meeting Minutes September 2024**

Motion carried: 4 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

No Items.

6. Public Concerns

Johannes Marsland wanted to share with the Council and Guests that there will be a Building Dedication at Stonebridge Church – 515 Walnut Street - in Mantorville on October 6th at 1:00pm.

7. Public Safety Update

- A. Councilmember Ingalls motioned and Councilmember Blair seconded to pull the Dodge Center Ambulance Special Taxing District off the table.

Motion carried: 4 ayes / 0 nays

AJ Gengler from the Dodge Center Ambulance was present to discuss the Special Taxing District and the future of ambulance service with City Council. A Special Taxing District would increase Mantorville residents' taxes by about \$37 for each home valued at \$200,000.

- B. Councilmember Ingalls motioned and Councilmember Nash seconded to pull the Dodge County Sheriff's Contract for 2025 off the table.

Motion carried: 4 ayes / 0 nays

Sheriff Scott Rose was present to discuss the 2025 Sheriff's Contract with the Council and to take questions. The cost to the City of Mantorville has increased by 3%, which has been the standard for the last 10 years.

Councilmember Ingalls motioned and Councilmember Blair seconded to approve the Sheriff's Contract for 2025.

Motion carried: 4 ayes / 0 nays

8. Public Hearings

No Items.

9. Old Business/New Business

- A. Councilmember Ingalls moved and Councilmember Nash seconded to approve the Septic Permit for 28 Leprechaun Lane.

Motion Carried: 4 ayes / 0 nays

- B. The Preliminary Budget for 2025 was discussed.

Councilmember Ingalls motioned and Councilmember Nash seconded to set the Preliminary Levy at 13%.

Motion Carried: 4 ayes / 0 nays

- C. The Truth in Taxation meeting when the Final Levy for 2025 will be set is December 9, 2024 at 6:30pm.

- D. Council's Line-by-Line Preliminary 2025 Budget meeting will be October 14th at 6:30pm.

- E. Citizen Complaint was discussed by Council with Council determining to have the City Prosecutor look into the options.

Motion was made by Councilmember Ingalls and seconded by Councilmember Blair.

Motion carried: 4 ayes / 0 nays

10. Tabled Items

- A. Dodge County Sheriff's Contract for 2025
B. Dodge Center Ambulance Special Taxing District

Both items were pulled off the table during the Public Safety portion of tonight's meeting.

11. Reports

- A. Public Works Report

- There was a bad water main break by Casey's on September 13th.
- A lease for a new John Deere mower would be \$6,161.17 per year instead of paying \$25,000 next year.
- Adam's received bids from Elcor, DeCook, Durst, and S.L. Contracting for upcoming street projects. S.L. came in with the lowest bid at \$53,690.00
- The section of Clay Street by the Post Office may be done this week.

Councilmember Blair motioned and Councilmember Ingalls seconded to approve the \$53,690.00 for street projects.

Motion carried: 4 ayes / 0 nays

B. City Clerk Report

- City Clerk Lohrbach has submitted an insurance claim with the wellhouse lightning strike and will submit invoices as they come in.
- First reports of injury with the wellhouse chlorine issues from the lightning strike.
- Local Board of Appeal and Equalization training must be completed by Council members before February 1st, 2025.
- Amy Evans from Dodge County will continue to keep us posted on Cannabis Ordinance updates.
- Alyson Laganieri begins employment on September 30th.
- The Fire Department needs a new computer. There is enough in the budget for them to purchase this.

C. Consultant Report – No report

D. Committee Reports

- 1) Chamber – Currently planning for Fall Festival. Will be decorating with haybales and pumpkins. There may be a Trunk-or-Treat.
- 2) Economic Development Authority
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure – needs to meet
- 6) Kasson Mantorville Joint Powers – Meets October 10th.
- 7) Mantorville Restoration Association – Is awarding \$5,000 to the Mantorville Fire Department.
- 8) Park Board – meets tomorrow night.
- 9) Personnel
- 10) Fire Relief
- 11) Township
- 12) Decorations Committee – Stars have been ordered and banners will be ordered shortly.

E. Councilmember Reports

F. Mayor's Report

Greg Rud's wake is Thursday and the funeral service is on Friday. City Clerk Lohrbach will have flowers sent.

12. Executive Session

No Items.

13. Adjourn

Motion made by Councilmember Ingalls and seconded by Councilmember Blair to adjourn at 8:38pmpm. 4 ayes / 0 nays. Meeting Adjourned.

MANTORVILLE FIRE DEPARTMENT

October 2024 General Member's Meeting

Call to Order:

- The meeting was called to order at: 19:35

Member's in Attendance:

- JJ, Curt, Dave, Roger, Paul, Don, Russ, Scott, Steve, Travis, Nate, Joey, Troy, Annabelle, Kyle, Duke, Nate, Orion, Ryan, Tristan, Annika, Angel, Scott

Chief's Report:

Chief Role

- Stepping down due to a new full time job change.
 - Need a motion to accept
 - Plans for future-

Tristan and Scott Resignation

- Effective Oct 31
 - Need Motion

Riverland State School

- March 29-30

New applicant

- Discussion and approval

Region 15

- April 30, 2025 in Kasson

Grant Awarded

- \$40,000 grant for radios - THANK ROG

Fire Prevention Open House

- Thanks to Ryan J for setting the whole event up

MRA Donation

- \$5,000 donation to relief for equipment

Haunted Hustle

- Oct 26 0900 5k race followed by 1k at 1000 (0830-1130)

Door code

- Thought on updating code after recent events - target for end of the month

Wives Social

- Relief needs to get this going

Letter From Unnisch

- On Board notice of death from the family

Computer Discussion

- Officers authorized the purchase of a new computer for office

Department Facebook Postings

- Discussion around posting on facebook - run call summary on a monthly basis but no pictures of private property for any fires as done in this case is acceptable
- Discussed pictures of members with no gear, please make sure to wear proper PPE
- Discussed posting on social media for a new member drive

Assistant Chief:

- Nothing to report

Deputy Chief:

- Thanks for the fire prevention training (schools) to members that helped out

Fire Marshall:

- 2 MVA's - 1 canceled enroute
- Grass fire
- Structure fire - canceled enroute

Training Officer:

- Extraction tools discussed as it relates to tractors and a related training

Equipment:

- Radio for tanker 2 to be installed
- Make sure chargers are plugged in after maintenance
- Rescue has rope rescue bags combined into one bag
- Discussed new helmets as it relates to weight and pricing along with grant information

Vehicles:

- Betsy- In our Shed
- Pumper 1- Heat pans on, going to Peterbilt for service
- Pumper 2 - Serviced at Peterbilt - no issues noted, heat pans on
- Chevy Pick Up - Need a cord reel
- Tanker 1 -
- Tanker 2 -
- Grass Rig -
- Rescue Truck - Going to Fire Safety for snow chains, oil leak has returned

First Responder's:

- Day availability concerns- losing daytime people
- CPR next month for training for all members
- DCA training in December
- Please forward recertifications

Treasurer

- Bills:\$2280.55
- Discussed bills
- Motion made by: to pay bills as stated Curt
- 2nd by: Travis
- Motion carries

New Business:

- Motion to accept Chief stepping down by: Tristin

- Second by: Steve
- Nomination for Chief by: Curt nominated Don, Russ nominated Annabelle
 - Members voted in favor of Annabelle
- Motion to accept Stockinger and Fairchild resignation effective Oct 31 by: Russ
 - Second: Ryan
 - Members approved
- Motion to accept new member Trace Naatz by: Russ
 - Second: Annabelle
 - Members approved
- Discussed maintenance teams to be reviewed in light of recent resignation

Old Business:

- Nothing to report

Active Committees

- OSHA/Safety and Accountability: Don, Russ, Tristan, Nate S, Kitzy
- Radios: Paul, Rog, Ryan
- SOG'S/Personnel: Duke, Dave, Annabelle, Paul, Logan, Troy
- Uniform's: Travis, JJ, Orion, Annabelle, Nate S., Ryan, Tristan, Annika
- Explorer program: Nate B., Nate S. Travis, Duke
- Truck/Equipment- Russ, Curt, Paul, Travis, Nate B., Joey, Nate S. - meeting to arranged

Point Report:

- Motion made by: Curt to approve the point report
- 2nd by: Russ
- Motion approved.

Clerk/ Calendar

- November meal - Dave, Logan, Nate B
 - Calendar
 - Oct 23 1800 Truck Committee
 - Oct. 26 0900 Haunted Hustle
 - Nov 5 1900 Officer Meeting
 - Nov 6 1830 1st Wed Drill
 - Nov 13 1830 1st Responder Training
 - Nov 20 1800 Maintenance
 - 1900 Food
 - 1930 Members meeting
 - Motion made to adjourn by: Russ
 - 2nd by: Steve
- Meeting Adjourned at: 2026

July 1, 2024

Gretchen Lohrbach, City Clerk Treasurer
Chuck Bradford, Mayor
City of Mantorville
21 5th Street E
PO Box 188
Mantorville, MN 55955

RE: Proposed Agreement No. 1057043
Mantorville
State Funds
State cost compensation for snow and ice removal work performed by the local on T.H. 63.

Dear Gretchen Lohrbach and Mayor Bradford:

Transmitted herewith is a proposed agreement with the City of Mantorville. This agreement provides for payment by the State to the City for snow and ice removal performed by the City on Trunk Highway 63.

Kindly present this agreement to the City Council for their approval and execution, which includes signatures of the City Council authorized City officers on the agreement. Also required is a resolution passed by the City Council authorizing its officers to sign the agreement on its behalf. A suggested form of such resolution is enclosed.

Please email the signed copies of the agreement and resolution to me once they have been executed by the City. A copy will be returned to the City when fully executed.

Any questions or concerns please feel free to contact me.

Sincerely,

Mark Panek
ADE – Operations Owatonna

cc: Craig Lenz File

CITY OF MANTORVILLE

RESOLUTION

2024-22

IT IS RESOLVED that the City of Mantorville enter into MnDOT Agreement No. 1057043 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the City of the State's share of the costs of the snow and ice removal on Trunk Highway No. 57 from midway between 4th and 5th Streets to 7th Street West within the corporate City limits.

IT IS FURTHER RESOLVED that the Mayor and the _____
(Title)

are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Mantorville at an authorized meeting held on the _____ day of _____, 2024, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this _____ day of _____, 2024
Notary Public _____
My Commission Expires _____

_____ (Signature)
_____ (Type or Print Name)
_____ (Title)

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
CITY OF MANTORVILLE
SNOW and ICE REMOVAL MAINTENANCE
AGREEMENT**

Routine Maintenance Performed by the City
on:

Trunk Highway Number (T.H.): 57

Total Agreement Amount

\$9,520.48

Amount Encumbered (Fiscal Year 2025)

\$1,779.21

Amount Encumbered (Fiscal Year 2026)

\$1,850.37

Amount Encumbered (Fiscal Year 2027)

\$1,905.89

Amount Encumbered (Fiscal Year 2028)

\$1,963.06

Amount Encumbered (Fiscal Year 2029)

\$2021.95

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Mantorville acting through its City Council ("City").

Recitals

1. Under Minnesota Statutes § 161.38, subdivision 3, the State and the City wish to enter into an agreement that will provide for snow and ice removal maintenance performed by the City on certain trunk highway(s) located within the City limits; and
2. The State will reimburse the City for the snow and ice removal maintenance performed; and
3. Minnesota Statutes § 161.20, subdivision 2, authorizes the Commissioner of Transportation to make agreements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms

- 1.1. **Effective Date.** This Agreement will be effective on July 1, 2024 or the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2, whichever is later.
- 1.2. **Expiration Date.** This Agreement will expire on June 30, 2029, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 7. Liability; Worker Compensation Claims; Insurance; 9.

State Audits; 10. Government Data Practices; 11. Governing Law; Jurisdiction; Venue; and 13. Force Majeure.

2. Agreement Between the Parties

2.1. Maintenance by the City.

- A. **Location.** The City will perform snow and ice removal maintenance of the following portions of the trunk highway system within the Corporate City limits:
 - i. On Trunk Highway No. 57 from midway between 4th and 5th Streets to 7th Street West, a total distance of 0.19 miles consisting of 0.38 lane miles.
- B. **Total Mileage.** The total trunk highway mileage for snow and ice removal maintenance performed under this Agreement is 0.19 miles consisting of 0.38 lane miles.

2.2. Maintenance Responsibilities (Reimbursable).

The City will perform the following snow and ice removal maintenance duties to the satisfaction of the State's District Maintenance Engineer at Owatonna. All materials used in the performance of said snow and ice removal maintenance must comply with the State's current "Standard Specifications for Construction". Snow and ice removal maintenance consists of the following duties, which must be performed in a timely and efficient manner so not to cause untimely delay or hinder trunk highway traffic:

- A. All winter snow and ice operations dictated by winter.
- B. The Level of Service for Trunk Highway No. 57 will include a target bare lane recovery of 10 to 12 hours after the end of storm event.
- C. Regularly patrol the traveled roadway and keep the roadway free and clear of debris, obstructions, and impediments to traffic and any other foreign matter of any nature.
- D. Copies of roadway permits will be furnished to the City to allow for knowledge of permitted right of way work or unauthorized work.
- E. Unauthorized work on the right of way, sign damage, pothole repair needed, and other safety related issues will be called to the attention of the State so they get addressed.

2.3. Other Maintenance Responsibilities; Agreements (Non-Reimbursable).

The City is responsible for performing the following routine maintenance duties, without cost or expense to the State:

- A. Keep the pedestrian user areas of the walkways, medians, pedestrian ramps, and curb and gutter free and clear of ice, snow, litter, debris, and any other foreign matter of any nature.
- B. Sand, salt, or chemically treat, and repair joints and panels in the pedestrian user areas of the walkways, medians, pedestrian ramps, and curb and gutter.
- C. Maintain any other facilities located within the Trunk Highway Right-of-Way that are covered under other agreements or Limited Use Permits. This Agreement does not supersede any other agreements between the parties.

2.4. Traffic Control.

- A. The City may partially block the trunk highway to perform the routine snow and ice removal maintenance under this Agreement. In cases of emergency, the City may block the trunk highway and prevent passage of traffic thereon. At no time, however, may the City continue to obstruct the free passage of traffic on the trunk highway for a longer period of time than is reasonably required for making the necessary repairs.

- B. The City will not close any portion of the trunk highway to traffic for reasons other than those set forth above and in no event for a time longer than necessary to complete the required maintenance work. In the event of the total blocking or closing of the trunk highway, the City must provide a suitable detour during such time.
- C. The City must conduct all trunk highway partial and total closures in conformance with the current Minnesota Manual on Uniform Traffic Control Devices (MNMUTCD) and Temporary Traffic Control Zone Layouts - Field Manual.

- 2.5. **Maintenance of Route Change of Trunk Highway.** If there is a change in the routing of the trunk highway, a substitution of a new route for the trunk highway, or a variation from the present location of the trunk highway, the City will maintain the new trunk highway in accordance with this Agreement after such changes, substitution, or variation and will be paid the amount to which it is entitled under this Agreement. If the State relocates any portion of the trunk highway and the roadway reverts to the City, the City will maintain the reverted portion at its sole expense.
- 2.6. **City's Failure to Adequately Maintain.** If the City fails to perform any of the snow and ice removal maintenance according to the terms of this Agreement, the State may reduce the amount payable to the City by either an amount judged to be fair and equitable for such snow and ice removal maintenance, or, if the State performs such snow and ice removal maintenance, by the actual cost of the maintenance performed by the State in accordance with this Agreement.
- 2.7. **Extraordinary Maintenance.** The City is not required to perform any extraordinary maintenance, construction or reconstruction under this Agreement. If the City is willing to perform extraordinary maintenance, and the State's District Maintenance Engineer at Owatonna approves such performance, the parties to this Agreement must enter into a separate agreement therefore. No expenses may be incurred on the extraordinary maintenance prior to the full execution of such an agreement as governed by Minnesota Statutes § 16A.15, subdivision 3.
- 2.8. **Inspection of City Performed Maintenance.** Authorized representatives of the City and the State will jointly inspect the involved trunk highways on a regular basis during the life of this Agreement to determine if snow and ice removal maintenance is being performed according to the terms of this Agreement.

3. Basis of State Cost

The State's payment to the City for snow and ice removal maintenance will be based on the number of lane miles times the dollar value to be paid per lane mile per State fiscal year. Fractional miles (to the hundredth of a mile) will be used in computing the amounts payable under this Agreement.

4. State Cost and Payment by the State \$9,520.48

- 4.1. **State Cost. \$9,520.48** is the State's estimated total cost for snow and ice maintenance covered under this Agreement based on the data below:
 - A. **Fiscal Year 2025:** \$1,779.21 = 0.38 lane miles times \$4,682.12 per lane mile.
 - B. **Fiscal Year 2026:** \$1,850.37 = 0.38 lane miles times \$4,869.41 per lane mile.
 - C. **Fiscal Year 2027:** \$1,905.89 = 0.38 lane miles times \$5,015.49 per lane mile.
 - D. **Fiscal Year 2028:** \$1,963.06 = 0.38 lane miles times \$5,165.95 per lane mile.
 - E. **Fiscal Year 2029:** \$2,021.95 = 0.38 lane miles times \$5,320.93 per lane mile.

4.2. Conditions of Payment. The State will make payments to the City for snow and ice removal maintenance performed on an annual basis prior to June 30th of each State fiscal year after the following conditions have been met:

- A. Encumbrance by the State of the necessary funds for the snow and ice removal maintenance payment amount.
- B. Execution of this Agreement and transmittal to the City.
- C. The State's receipt of an invoice prior to June 1, from the City for the applicable year, signed by the State's authorized representative attesting that all snow and ice removal maintenance has been performed in full conformity with this Agreement.
 - i. The invoice must indicate the amount, if any, deducted from the estimated yearly payment under Article 2.6 and Article 2.7 of this Agreement.
 - ii. The City will keep records and accounts that enable it to provide the State, when requested, with documentation itemizing the labor, materials, and equipment used to perform the snow and ice removal maintenance.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name, Title: Mark Panek, Assistant District Engineer (or successor)
Address: 1010 21st Avenue Northwest, Owatonna, MN 55060
Telephone: (507) 446-5503
E-Mail: mark.panek@state.mn.us

5.2. The City's Authorized Representative will be:

Name, Title: Cami Reber, City Clerk
Address: 21 5th Street East, P.O. Box 188, Mantorville, MN 55955
Telephone: (507) 635-5170
E-Mail: cityofmant@kmtel.com

6. Assignment; Amendments; Waiver; Contract Complete

- 6.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4. Contract Complete.** This Agreement contains all prior negotiations and agreements, with respect to routine maintenance, between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability; Worker Compensation Claims; Insurance

- 7.1. Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts, omissions of others, and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City. Notwithstanding the foregoing, the City will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorney's fees), and expenses arising in connection with the project covered by this Agreement, regardless of whether such claims are asserted by the City's contractor(s) or consultant(s) or by a third party because of an act or omission by the City or its contractor(s) or consultant(s).
- 7.2. Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.
- 7.3. The City may require its contractor to carry insurance to cover claims for damages asserted against the City's contractor.

8. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

9. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

10. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

11. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. Termination

- 12.1. **By Mutual Agreement.** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below
- 12.2. **Termination for Insufficient Funding.** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the City. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be

assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

13. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: _____

CITY OF MANTORVILLE

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(Area Maintenance Engineer)

Date: _____

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.



DODGE COUNTY ENVIRONMENTAL SERVICES
Septic Permit Application

Office Use Only
PERMIT # _____
DATE REC'D _____
AMOUNT REC'D _____
RECEIPT # _____

Address: 721 Main St N, Dept. 123, Mantorville, MN 55955 - Phone: 507-635-6272 - Email: septic@dodgecountymn.gov

CONTACT INFORMATION

Property Owner: Jim Kirmse Date: 10/16/2024
 Site Address: 401 Bergman Dr City: Mantorville, MN 55955 Phone: [REDACTED]
 Mailing Address: Same City/State: _____ Parcel ID#: 25.155.0110
 Township: Mantorville Subdivision: Bergman Hills Block 001 Lot 011

SYSTEM TYPE (refer to design summary) and PERMIT FEES				<input type="checkbox"/> New SSTS	<input checked="" type="checkbox"/> Replacing Existing SSTS	<input type="checkbox"/> Addition
Trench/Pressure bed	Above Ground	Type IV	>2500gpd		Holding Tank/Tank Only	
<input type="checkbox"/> Type I, II, & III \$400	<input type="checkbox"/> Type I, II, & III \$450	<input type="checkbox"/> <2500gpd \$670	<input type="checkbox"/> System \$0.45 per GPD	<input checked="" type="checkbox"/> System	\$200	

OWNER PROVIDED INFORMATION

Building Type: Dwelling Multi-family (multiple units or houses) Accessory Structure (garage, Shed)
The Building Is: Proposed Existing; Type(s) of Use: Residential Commercial Other _____
Residential: Number of Bedrooms 5 Number of Unused or Potential Bedrooms 0
 Basement Finished Yes No Home Extended Business (specify) _____

Water Using Devices (Check all that apply)

<input type="checkbox"/> Garbage Disposal	<input checked="" type="checkbox"/> Dishwasher	<input type="checkbox"/> Large Tub/Jacuzzi	<input type="checkbox"/> Water Softener
<input checked="" type="checkbox"/> Clothes Washer	<input type="checkbox"/> Daycare	<input type="checkbox"/> Sewage Ejector/Grinder	<input type="checkbox"/> Bathroom Or Hand Wash Sink Only

Property Lines: Determined & Approved by Property Owner Approximate Property Lines Surveyed & Staked

Property Owner Signature

By submitting this application, the entire contents of which are considered to be public data, I certify and agree that I am the owner or the authorized agent of the owner of the above property, and that all uses will conform to the provisions of Dodge County. I further certify and agree that I will comply with all conditions imposed in connection with the approval of the application. **Intentional or unintentional falsification of this application or any attachments thereto will make the application, any approval of the application and any resulting permit invalid.** I authorize Dodge County staff to inspect the property to review the application and for compliance inspections. Furthermore, by submitting this application, I release Dodge County and its employees from any and all liability and claims for damages to person or property in any manner or form that may arise from the approval of the application or any related plans, the issuance of any resulting permit or the subsequent location, construction, alteration, expansion, operation or maintenance of the subject matter of the application.

Jim Kirmse 10/17/2024
 Property Owners Printed Name Property Owners Signature Date

INSTALLER

Name: DeCook Excavating Inc. License: 2842
 Email: jared@decookexcavating.com Phone: 507-923-6935

Installer Signature

I hereby certify with my signature as the installer, that the materials, including sand, rock, and soil, design of equipment, construction and workmanship will meet state and county code requirements to the best of my knowledge. I agree to indemnify and save Dodge County harmless from all losses, damages, costs and charges that may be incurred by the County because of my failure to conform to and comply with the provision of the Dodge County Septic and Wastewater Treatment Ordinance.

Signature Jared Munnikhuyesen Digitally signed by Jared Munnikhuyesen Date: 2024.10.17 12:22:15 -05'00' Date _____

If the property is located within the city of Mantorville; City needs to sign off on permit prior to submittal

City Of Mantorville Use Only City of Mantorville Permit Approval: Yes No
 City of Mantorville Signature _____ Date: _____



DODGE COUNTY ENVIRONMENTAL SERVICES
Subsurface Sewage Treatment System
SSTS Design Summary

-Address: 721 Main St N, Dept.123,
 Mantorville, MN 55955
 - Phone: 507-635-6272
 - Email: septic@dodgecountymn.gov

SITE INFORMATION

Site Address 401 Bergman Dr	City Mantorville	Zip 55955	Parcel ID 25.155.0110
Property Owner Jim Kirmse			

DESIGNER

Name Jared Munnikhuysen	Date 10/16/2024
Email jared@decookexcavating.com	Phone 507-923-6935
	Phone

SYSTEM INFORMATION

MPCA Type Type I Type II Type III Type IV Type V Dwelling Classification I II III IV

Residential Commercial Seasonal Other Well Casing Depth N/A City Water

Slope % Depth to Restrictive Layer Recommended Drainfield Depth

Design Flow:

5 Number of Bedrooms; <525 Projected Daily Flow (gpd); Additional _____

Yes No Garbage Disposal Existing/Proposed Yes No Ejector or Grinder Pump Existing/Proposed

Yes No Effluent Screen & Alarm Yes No Alarm Yes No Time Dose

TANK INFORMATION

Type (Septic, Pump, Holding etc.)	Size (gallons)	Status (New, Existing)	Material (Precast, Plastic)	Alarm (Yes, No)	Insulated (Yes, No)	Manufacturer
Septic	1600	New	Precast	No	Yes	Wieser Precast Steps

Existing Tank: Volume COC on File Watertight Meets 7080 & Co. Ordinance

Type II, III, & IV

System Type	Treatment Level	Drainfield Separation
Drainfield; <input type="checkbox"/> Trench <input type="checkbox"/> Pressure Bed <input type="checkbox"/> Mound <input type="checkbox"/> At-Grade Media Used		
Ability for Type I System on Property?		
<input type="checkbox"/> Yes; If yes, explain below why a Type I isn't being designed <input type="checkbox"/> No; provide additional borings from other locations on the property		

Operating Permit: Required Yes No

Additional Operation and Maintenance Recommendations or Requirements

Designer Comments

I hereby certify with my signature as the designer, that all soil and setback data and design criteria for this design are true and correct. I agree to indemnify and save Dodge County harmless from all losses, damages, costs and charges that may be incurred by the County because of my failure to conform to and comply with the provision of the Dodge County Septic Ordinance Chapter 21 and MN Rules Chapter 7080-7083.

Jared Munnikhuysen
 Digitally signed by Jared Munnikhuysen
 Date: 2024.10.17 12:22:37 -05'00'

L2842
 License #

10/16/2024
 Date

Designer Signature



520 Lafayette Road North
St. Paul, MN 55155-4194

Compliance inspection report form

Existing Subsurface Sewage Treatment System (SSTS)

Doc Type: Compliance and Enforcement

Instructions: Inspector must submit completed form to Local Governmental Unit (LGU) and system owner within 15 days of final determination of compliance or noncompliance. Instructions for filling out this form are located on the Minnesota Pollution Control Agency (MPCA) website at <https://www.pca.state.mn.us/sites/default/files/wq-wwists4-31a.pdf>.

Property information

Local tracking number: _____

Parcel ID# or Sec/Twp/Range: 25.155.0110 Reason for Inspection Owner Request
 Local regulatory authority info: Dodge County Environmental
 Property address: 401 Bergman Dr Mantorville, MN 55955
 Owner/representative: Jim Kirmse Owner's phone: [REDACTED]
 Brief system description: 1500 gallon septic tank to five 110ft rock trenches..

System status

System status on date (mm/dd/yyyy): 10/16/2024

Compliant – Certificate of compliance*

Noncompliant – Notice of noncompliance

(Valid for 3 years from report date unless evidence of an imminent threat to public health or safety requiring removal and abatement under section 145A.04, subdivision 8 is discovered or a shorter time frame exists in Local Ordinance.)

Systems failing to protect ground water must be upgraded, replaced, or use discontinued within the time required by local ordinance.

***Note: Compliance indicates conformance with Minn. R. 7080.1500 as of system status date above and does not guarantee future performance.**

An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance or under section 145A.04 subdivision 8.

Reason(s) for noncompliance (check all applicable)

- Impact on public health (Compliance component #1) – *Imminent threat to public health and safety*
- Tank integrity (Compliance component #2) – *Failing to protect groundwater*
- Other Compliance Conditions (Compliance component #3) – *Imminent threat to public health and safety*
- Other Compliance Conditions (Compliance component #3) – *Failing to protect groundwater*
- System not abandoned according to Minn. R. 7080.2500 (Compliance component #3) – *Failing to protect groundwater*
- Soil separation (Compliance component #5) – *Failing to protect groundwater*
- Operating permit/monitoring plan requirements (Compliance component #4) – *Noncompliant - local ordinance applies*

Comments or recommendations

Drainfield passes compliance. 1500 gallon Kasson tank has excessive decay and caving in.

Certification

I hereby certify that all the necessary information has been gathered to determine the compliance status of this system. No determination of future system performance has been nor can be made due to unknown conditions during system construction, possible abuse of the system, inadequate maintenance, or future water usage.

By typing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Business name: DeCook Excavating Inc. Certification number: 4206
 Inspector signature: Jared Munnikhuisen License number: 2842
Digitally signed by Jared Munnikhuisen Date: 2024.10.17 12:22:51 -0500 Phone: 507-923-6935
 (This document has been electronically signed)

Necessary or locally required supporting documentation (must be attached)

- Soil observation logs
- System/As-Built
- Locally required forms
- Tank Integrity Assessment
- Operating Permit
- Other information (list): _____

Property Address: 401 Bergman Dr Mantorville, MN 55955

Business Name: DeCook Excavating Inc.

Date: 10/16/2024

1. Impact on public health – Compliance component #1 of 5

Compliance criteria:

System discharges sewage to the ground surface	<input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No
System discharges sewage to drain tile or surface waters.	<input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No
System causes sewage backup into dwelling or establishment.	<input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No

Any "yes" answer above indicates the system is an imminent threat to public health and safety.

Describe verification methods and results:

Home owner testimony and visually searched for surfacing.

Attached supporting documentation:

- Other: _____
- Not applicable

2. Tank integrity – Compliance component #2 of 5

Compliance criteria:

System consists of a seepage pit, cesspool, drywell, leaching pit, or other pit?	<input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No
Sewage tank(s) leak below their designed operating depth?	<input checked="" type="checkbox"/> Yes* <input type="checkbox"/> No
If yes, which sewage tank(s) leaks:	Single Tank

Any "yes" answer above indicates the system is failing to protect groundwater.

Describe verification methods and results:

Visually confirmed center wall and outlet wall are deteriorated and outlet riser caving in.

Attached supporting documentation:

- Empty tank(s) viewed by inspector
 - Name of maintenance business: _____
 - License number of maintenance business: _____
 - Date of maintenance: _____
- Existing tank integrity assessment (Attach)
 - Date of maintenance (mm/dd/yyyy): _____ (must be within three years)

(See form instructions to ensure assessment complies with Minn. R. 7082.0700 subp. 4 B (1))
- Tank is Noncompliant (pumping not necessary – explain below)
- Other: _____

Property Address: 401 Bergman Dr Mantorville, MN 55955

Business Name: DeCook Excavating Inc.

Date: 10/16/2024

3. Other compliance conditions – Compliance component #3 of 5

3a. Maintenance hole covers appear to be structurally unsound (damaged, cracked, etc.), or unsecured?

Yes* No Unknown

3b. Other issues (*electrical hazards, etc.*) to immediately and adversely impact public health or safety? Yes* No Unknown

***Yes to 3a or 3b - System is an imminent threat to public health and safety.**

3c. System is non-protective of ground water for other conditions as determined by inspector?

Yes* No

3d. System not abandoned in accordance with Minn. R. 7080.2500?

Yes* No

***Yes to 3c or 3d - System is failing to protect groundwater.**

Describe verification methods and results:

Visuall. Water level at operating depth. Tank to be replaced.

Attached supporting documentation: Not applicable

4. Operating permit and nitrogen BMP* – Compliance component #4 of 5 Not applicable

Is the system operated under an Operating Permit?

Yes No **If "yes", A below is required**

Is the system required to employ a Nitrogen BMP specified in the system design? Yes No

If "yes", B below is required

BMP = Best Management Practice(s) specified in the system design

If the answer to both questions is "no", this section does not need to be completed.

Compliance criteria:

a. Have the operating permit requirements been met?

Yes No

b. Is the required nitrogen BMP in place and properly functioning?

Yes No

Any "no" answer indicates noncompliance.

Describe verification methods and results:

Attached supporting documentation: Operating permit (Attach)

Property Address: 401 Bergman Dr Mantorville, MN 55955

Business Name: DeCook Excavating Inc.

Date: 10/16/2024

5. Soil separation – Compliance component #5 of 5

Date of installation 08/30/2000 Unknown
(mm/dd/yyyy)

Shoreland/Wellhead protection/Food beverage lodging? Yes No

Compliance criteria (select one):

5a. For systems built prior to April 1, 1996, and not located in Shoreland or Wellhead Protection Area or not serving a food, beverage or lodging establishment: Yes No*
 Drainfield has at least a two-foot vertical separation distance from periodically saturated soil or bedrock.

5b. Non-performance systems built April 1, 1996, or later or for non-performance systems located in Shoreland or Wellhead Protection Areas or serving a food, beverage, or lodging establishment: Yes No*
 Drainfield has a three-foot vertical separation distance from periodically saturated soil or bedrock.*

5c. "Experimental", "Other", or "Performance" systems built under pre-2008 Rules; Type IV or V systems built under 2008 Rules 7080. 2350 or 7080.2400 (Intermediate Inspector License required ≤ 2,500 gallons per day; Advanced Inspector License required > 2,500 gallons per day) Yes No*
 Drainfield meets the designed vertical separation distance from periodically saturated soil or bedrock.

Attached supporting documentation:

- Soil observation logs completed for the report
- Two previous verifications of required vertical separation
- Not applicable (No soil treatment area)
- _____

Indicate depths or elevations

A. Bottom of distribution media	21"-24"
B. Periodically saturated soil/bedrock	>60"
C. System separation	37"
D. Required compliance separation*	36"

*May be reduced up to 15 percent if allowed by Local Ordinance.

***Any "no" answer above indicates the system is failing to protect groundwater.**

Describe verification methods and results:

Probed top and bottom of rock.
 Benchmark Existing inlet lid. 1182.54'
 Trench 1 Bottom of rock. 1179.82' SB1 Ground Elevation. 1181.70'
 Trench 5 Bottom of rock. 1179.49' SB2 Ground Elevation. 1180.49'
 Shoreland Zumbro River, South Br Middle Fork. Transition Classification. PW Natural Category.
 Approximately 800ft from River.

Upgrade requirements: (Minn. Stat. § 115.55) An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance. If the system is failing to protect ground water, the system must be upgraded, replaced, or its use discontinued within the time required by local ordinance. If an existing system is not failing as defined in law, and has at least two feet of design soil separation, then the system need not be upgraded, repaired, replaced, or its use discontinued, notwithstanding any local ordinance that is more strict. This provision does not apply to systems in shoreland areas, Wellhead Protection Areas, or those used in connection with food, beverage, and lodging establishments as defined in law.



Soil Observation Log

Project ID:

v 04.02.2024

Client: <u>Jim Kirmse</u>				Location / Address: <u>401 Bergman Dr Mantorville, MN 55955</u>							
Soil parent material(s): (Check all that apply) <input type="checkbox"/> Outwash <input type="checkbox"/> Lacustrine <input type="checkbox"/> Loess <input type="checkbox"/> Till <input type="checkbox"/> Alluvium <input type="checkbox"/> Bedrock <input type="checkbox"/> Organic Matter <input type="checkbox"/> Disturbed/Fill											
Landscape Position: <u>Back/Side Slope</u>			Slope %: <u>5.0</u>		Slope shape: <u>Convex, Linear</u>			Flooding/Run-On potential: <u>No</u>			
Vegetation: <u>Lawn</u>			Soil survey map units:					Surface Elevation-Relative to benchmark: <u>1181.70</u>			
Date/Time of Day/Weather Conditions:			<u>10/16/2024</u>		<u>11AM</u>		<u>60 Sunny</u>		Limiting Layer Elevation: <u>1176.70</u>		
Observation #/Location: <u>SB1</u>			Observation Type: <u>Probe</u>								
Depth (in)	Texture	Rock Frag. %	Matrix Color(s)	Mottle Color(s)	Redox Kind(s)	Indicator(s)	Structure				
							Shape	Grade	Consistence		
<u>0-8</u>	<u>Silt Loam</u>	<u>0</u>	<u>10YR 3/3</u>	<u>None</u>	<u>None</u>	<u>None</u>	<u>Blocky</u>	<u>Moderate</u>	<u>Friable</u>		
<u>8-32</u>	<u>Silt Loam</u>	<u>0</u>	<u>10YR 4/3</u>	<u>None</u>	<u>None</u>	<u>None</u>	<u>Blocky</u>	<u>Moderate</u>	<u>Friable</u>		
<u>32-42</u>	<u>Silt Loam</u>	<u>0</u>	<u>10YR 4/4</u>	<u>None</u>	<u>None</u>	<u>None</u>	<u>Blocky</u>	<u>Moderate</u>	<u>Friable</u>		
<u>42-60</u>	<u>Silt Loam</u>	<u>0</u>	<u>10YR 4/4</u>	<u>None</u>	<u>None</u>	<u>None</u>	<u>Blocky</u>	<u>Moderate</u>	<u>Friable</u>		
<u>End of Boring</u>											

Comments:

I hereby certify that I have completed this work in accordance with all applicable ordinances, rules and laws.

<u>Jared Munnikhuysen</u>	<u>Jared Munnikhuysen</u> <small>Digitally signed by Jared Munnikhuysen Date: 2024.10.17 12:23:18 -05'00'</small>	<u>2842</u>	<u>10/16/2024</u>
(Designer/Inspector)	(Signature)	(License #)	(Date)

Optional Verification: I hereby certify that this soil observation was verified according to Minn. R. 7082.0500 subp. 3 A. The signature below represents an infield verification of the periodically saturated soil or bedrock at the proposed soil treatment and dispersal site.

(LGU/Designer/Inspector)	(Signature)	(Cert #)	(Date)



Soil Observation Log

Project ID:

v 04.02.2024

Client: _____				Location / Address: _____						
Soil parent material(s): (Check all that apply) <input type="checkbox"/> Outwash <input type="checkbox"/> Lacustrine <input type="checkbox"/> Loess <input type="checkbox"/> Till <input type="checkbox"/> Alluvium <input type="checkbox"/> Bedrock <input type="checkbox"/> Organic Matter <input type="checkbox"/> Disturbed/Fill										
Landscape Position: Back/Side Slope		Slope %: 5.0		Slope shape: Convex, Linear			Flooding/Run-On potential: No			
Vegetation: Lawn		Soil survey map units:				Surface Elevation-Relative to benchmark: 1180.49				
Date/Time of Day/Weather Conditions:		10/16/2024		11AM		60 Sunny		Limiting Layer Elevation: 1175.49		
Observation #/Location: SB2		Observation Type: Probe								
Depth (in)	Texture	Rock Frag. %	Matrix Color(s)	Mottle Color(s)	Redox Kind(s)	Indicator(s)	Structure			
							Shape	Grade	Consistence	
0-8	Silt Loam	0	10YR 3/3	None	None	None	Blocky	Moderate	Friable	
8-34	Silt Loam	0	10YR 4/3	None	None	None	Blocky	Moderate	Friable	
34-42	Silt Loam	0	10YR 4/4	None	None	None	Blocky	Moderate	Friable	
42-60	Silt Loam	0	10YR 4/4	None	None	None	Blocky	Moderate	Friable	
End of Boring										
Comments:										
I hereby certify that I have completed this work in accordance with all applicable ordinances, rules and laws.										
Jared Munnikhuysen		Jared Munnikhuysen		2842		10/16/2024				
(Designer/Inspector)		(Signature)		(License #)		(Date)				
Optional Verification: I hereby certify that this soil observation was verified according to Minn. R. 7082.0500 subp. 3 A. The signature below represents an infield verification of the periodically saturated soil or bedrock at the proposed soil treatment and dispersal site.										
_____ (LGU/Designer/Inspector)		_____ (Signature)		_____ (Cert #)		_____ (Date)				

SEPTIC SYSTEM PERMIT APPLICATION (CON'T)

FOR OFFICE USE ONLY
PERMIT # 00-056 Date received _____

FOR COUNTY USE ONLY

DODGE COUNTY SEPTIC SYSTEM DIVISION
INSPECTION FORM FOR ON-SITE SEPTIC SYSTEM

Date of Inspection: 8/30/00 Time: 11:00am Weather Conditions: hot, windy, humid

SETBACKS:
Buildings to tank(s)..... >10'
Tank to Drainfield (First drop box)..... >20'
Well(s)..... Shared

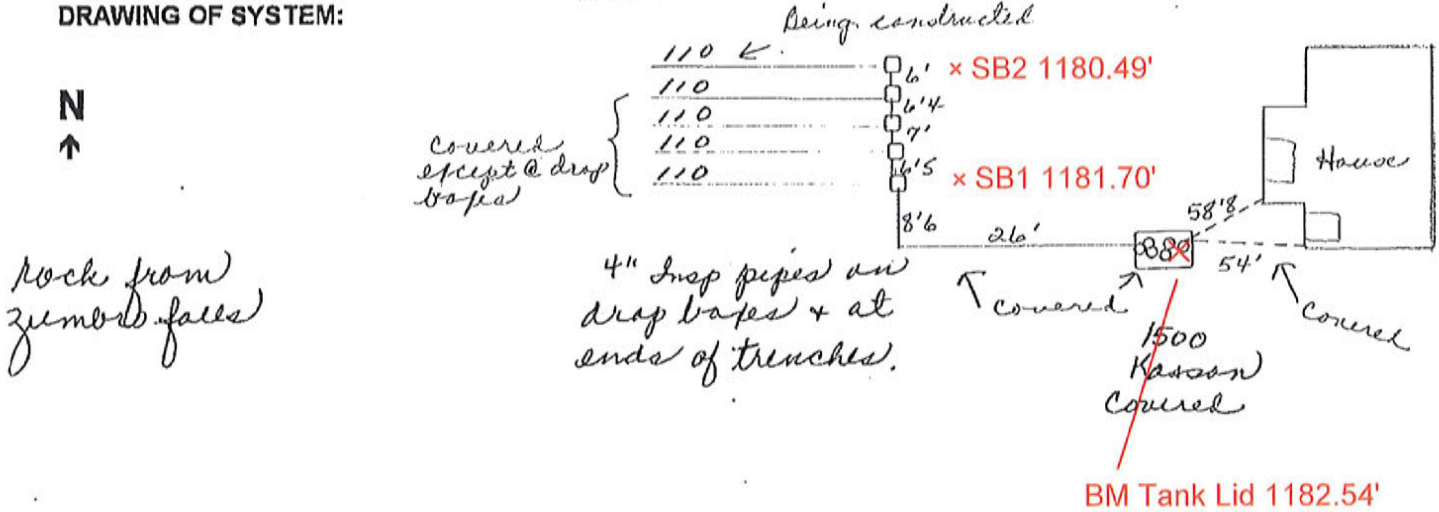
SEPTIC/HOLDING TANKS:
Liquid Capacity..... 1500
Number of Tanks..... 1
Inspection pipes / Maintenance hole access..... 6'-ok

DRAINFIELD:
Trench depth..... 24" or less
Trench length..... 550'
Trench bottom level..... Covered
Type of distribution..... rock
Drainfield rock below pipe..... 6"
Size of Gravelless pipe..... N/A
Drop boxes constructed properly..... ok

MOUND:
Percent slope.....
Upslope dike width.....
Downslope dike width.....
Drainfield rock below pipe.....
Depth of sand below rock.....
Perforation size and spacing.....
Dimensions of rock bed.....
Dimensions of sand base.....
Final cover.....

PUMP:
Tank capacity.....
Pump size.....
Size of discharge line.....
Type of alarm.....
Maintenance hole access.....

DRAWING OF SYSTEM:



STATUS OF SYSTEM:

Based on the inspection conducted above and information provided with the permit application the system status is

(Choose: In Compliance OR Failing) therefore, this document is a (Choose: Certificate of Compliance OR Notice of Noncompliance).

I hereby certify with my signature as a qualified employee that based on the certifications of the site evaluator, designer, and installer that my observations recorded on this form are accurate as of the date at the top of this form for the site stated above. No determination or guarantee of future hydraulic performance is or can be made due to unknown conditions during system construction, future water usage over the life of the system, abuse of the system, and/or inadequate maintenance all of which will adversely affect the life of the system.

Inspector's Signature: Andres K. Schaefer Date: 8/30/00 License Number: 2318
Owner given system information: Yes No

LAWLER ENVIRONMENTAL SERVICES, INC.

SOIL PROFILE DESCRIPTION

Boring No.: SB-37 Date: 8-7-97
 Job Description: Bergmann Hills Subd.
 Location: Lot 11 City.: Dodge Twp. Rng.: 107-16
City of Mantorville Sec.: _____ Qtr.: _____
 Desc. By: S.E. Lawler Equipment: Power Probe
 Slope: 5-6% Vert. Shape: _____ Horiz. Shape: _____ Aspect: NW
 Landform: _____
 Parent Material(s): _____
 Vegetation: _____ Remarks: _____

Layer (inches):	0-12	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	10YR3/3	(location)		
Structure:	Mod. Med. Sub-Angular Blocky	(amount)		% of surface
Consistency:		(size)		mm (dia.)
Co. Frag.(%):		Boundary:	Clear	

Layer (inches):	12-37	Horizon:		
Texture:	Silty Clay Loam	Horizon Elements:(kind)		
Color:	Dk Yellow Brn 10YR4/4, 10YR3/4 Clay Coat	(location)		
Structure:	Mod. Med. Sub-Angular Blocky	(amount)		% of surface
Consistency:	Friable	(size)		mm (dia.)
Co. Frag.(%):		Boundary:	Clear	

Layer (inches):	37-45	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	Dk Yellow Brn 10YR4/4, 10YR3/4 Clay Coat	(location)		
Structure:	Mod. Med. Co. Sub-Angular Blocky	(amount)		% of surface
Consistency:		(size)		mm (dia.)
Co. Frag.(%):		Boundary:		

Layer (inches):	45-75	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	Dark Yellowish Brown 10YR4/4	(location)		
Structure:	Weak	(amount)		% of surface
Consistency:		(size)		mm (dia.)
Co. Frag.(%):		Boundary:		

Layer (inches):		Horizon:		
Texture:		Horizon Elements:(kind)		
Color:		(location)		
Structure:		(amount)		% of surface
Consistency:		(size)		mm (dia.)
Co. Frag.(%):		Boundary:		

LAWLER ENVIRONMENTAL SERVICES, INC.

SOIL PROFILE DESCRIPTION

Boring No.: SB-38 Date: 8-7-97
 Job Description: Bergmann Hills Subd.
 Location: Lot 11 City.: Dodge Twp. Rng.: 107-16
City of Mantorville Sec.: _____ Qtr.: _____
 Desc. By: S.E. Lawler Equipment: Power Probe
 Slope: 5-6% Vert. Shape: _____ Horiz. Shape: _____ Aspect: NW
 Landform: _____
 Parent Material(s): _____
 Vegetation: _____ Remarks: _____

Layer (inches):	0-10	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	10YR3/3	(location)		
Structure:	Mod. Med. Sub-Angular Blocky	(amount)		% of surface
Consistency:		(size)		mm (dia.)
Co. Frag.(%):		Boundary:	Clear	

Layer (inches):	10-24	Horizon:		
Texture:	Silty Clay Loam	Horizon Elements:(kind)		
Color:	Dark Yellowish Brown 10YR4/4	(location)		
Structure:	Mod. Med. Sub-Angular Blocky	(amount)		% of surface
Consistency:		(size)		mm (dia.)
Co. Frag.(%):		Boundary:	Clear	

Layer (inches):	24-45	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	Dark Yellowish Brown 10YR4/4	(location)		
Structure:	Mod. Med. Sub-Angular Blocky	(amount)		% of surface
Consistency:		(size)		mm (dia.)
Co. Frag.(%):		Boundary:		

Layer (inches):	45-60	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	Dark Yellowish Brown 10YR4/4	(location)		
Structure:	Weak Co. Sub-Angular Blocky	(amount)		% of surface
Consistency:		(size)		mm (dia.)
Co. Frag.(%):		Boundary:		

Layer (inches):	60-75	Horizon:		
Texture:	Silt Loam, Fine Sand	Horizon Elements:(kind)	10YR6/4 Sand Coating	
Color:	10YR5/4	(location)		
Structure:	Weak	(amount)		% of surface
Consistency:		(size)		mm (dia.)
Co. Frag.(%):		Boundary:		

LAWLER ENVIRONMENTAL SERVICES, INC.

SOIL PROFILE DESCRIPTION

Boring No.: SB-39 Date: 8-7-97

Job Description: Bergmann Hills Subd.

Location: Lot 11 Cty.: Dodge Twp. Rng.: 107-16

City of Mantorville Sec.: _____ Qtr.: _____

Desc. By: S.E. Lawler Equipment: Power Probe

Slope: 5-6% Vert. Shape: _____ Horiz. Shape: _____ Aspect: NW

Landform: _____

Parent Material(s): _____

Vegetation: _____ Remarks: _____

Layer (inches):	0-13	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	10YR3/3	(location)		
Structure:	Mod. Med. Sub-Angular Blocky	(amount)	% of surface	
Consistency:		(size)	mm (dia.)	
Co. Frag.(%):		Boundary:	Clear	

Layer (inches):	13-28	Horizon:		
Texture:	Silty Clay Loam	Horizon Elements:(kind)		
Color:	Dk Yellow Brn 10YR4/4, 10YR3/4 Clay Coat	(location)		
Structure:	Mod. Med. Sub-Angular Blocky	(amount)	% of surface	
Consistency:		(size)	mm (dia.)	
Co. Frag.(%):		Boundary:	Clear	

Layer (inches):	28-43	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	Dark Yellowish Brown 10YR4/4	(location)		
Structure:	Mod. Co. Sub-Angular Blocky	(amount)	% of surface	
Consistency:		(size)	mm (dia.)	
Co. Frag.(%):		Boundary:		

Layer (inches):	43-75	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	Dark Yellowish Brown 10YR4/4	(location)		
Structure:	Weak	(amount)	% of surface	
Consistency:		(size)	mm (dia.)	
Co. Frag.(%):		Boundary:		

Layer (inches):		Horizon:		
Texture:		Horizon Elements:(kind)		
Color:		(location)		
Structure:		(amount)	% of surface	
Consistency:		(size)	mm (dia.)	
Co. Frag.(%):		Boundary:		

LAWLER ENVIRONMENTAL SERVICES, INC.

SOIL PROFILE DESCRIPTION

Boring No.: SB-40 Date: 8-7-97
 Job Description: Bergmann Hills Subd.
 Location: Lot 11 City.: Dodge Twp. Rng.: 107-16
City of Mantorville Sec.: _____ Qtr.: _____
 Desc. By: S.E. Lawler Equipment: Power Probe
 Slope: 5-6% Vert. Shape: _____ Horiz. Shape: _____ Aspect: NW
 Landform: _____
 Parent Material(s): _____
 Vegetation: _____ Remarks: _____

Layer (inches):	0-12	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	10YR3/3	(location)		
Structure:	Mod. Co. Sub-Angular Blocky	(amount)	% of surface	
Consistency:		(size)	mm (dia.)	
Co. Frag.(%):		Boundary:	Clear	

Layer (inches):	12-29	Horizon:		
Texture:	Silty Clay Loam	Horizon Elements:(kind)		
Color:	Dk Yellow Brn 10YR4/4, 10YR3/4 Clay Coat	(location)		
Structure:	Mod. Med. Sub-Angular Blocky	(amount)	% of surface	
Consistency:		(size)	mm (dia.)	
Co. Frag.(%):		Boundary:	Clear	

Layer (inches):	29-41	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	Dark Yellowish Brown 10YR4/4	(location)		
Structure:	Mod. Co. Sub-Angular Blocky	(amount)	% of surface	
Consistency:		(size)	mm (dia.)	
Co. Frag.(%):		Boundary:		

Layer (inches):	41-58	Horizon:		
Texture:	Silt Loam	Horizon Elements:(kind)		
Color:	Dark Yellowish Brown 10YR4/4	(location)		
Structure:	Weak Co. Sub-Angular Blocky	(amount)	% of surface	
Consistency:		(size)	mm (dia.)	
Co. Frag.(%):		Boundary:		

Layer (inches):	58-72	Horizon:		
Texture:	Loamy Med. Sand/Sm Gravel	Horizon Elements:(kind)		
Color:	7.5YR4/4	(location)		
Structure:		(amount)	% of surface	
Consistency:		(size)	mm (dia.)	
Co. Frag.(%):		Boundary:		

September 16, 2024

Re: Snow Removal 2024-2026

To Whom it May Concern:

The City of Mantorville is accepting bids for the loading and hauling of snow for the 2024-2026 Snow Seasons. This will be a 2-year contract. The contractor will be required to load and haul away the accumulation of snow in the 5th Street East and 5th Street West downtown area to an area specified within City limits.

In addition to that, the contractor will be responsible for the accumulating and loading of snow along State Highway 57 from the area between 4th Street up to 7th Street and removal of snow from sidewalks starting on the bridge up to 4th Street. This part of the snow removal was in the past reimbursed through the State but is no longer being done as such. The City of Mantorville is now responsible for the costs associated with this and all billing will come to and be paid for by the City.

All bids should specify the equipment being proposed and the hourly rate. A certificate of insurance listing the City as additional insured will also be required to be submitted once the final contractor is approved along with confirmation of Workers Compensation.

Please submit your bid(s) to City Hall by Friday October 18, 2024 or submit it to me via email at joe@mantorville.com. If you have any questions, please feel free to contact me.

Sincerely,

Joe Adams
Mantorville Public Works

Enclosures



CITY OF MANTORVILLE BID FOR SNOW REMOVAL SERVICES ACCUMULATING, LOADING AND HAULING

Date 9/18/24

Company/Owner DeCode Drainage

Address 821 Country Club Pk SE Byron, MN 55920

Contact Name/Number Kyle Dessner (507-251-5661)

Description of Equipment to be used Payloader, Backhoe, Skid loader, Dump truck

Hourly Rate per piece of equipment Payloader - 110.00 Skid loader - 140.00

backhoe - 140.00 Dump truck - 110.00

Authorized Signature [Handwritten Signature]

Project Manager Title

City Office Use Only

Snow Removal Bid Year

Bid (ACCEPTED) (DENIED) Reason:

Resolution # Approving Bid

Council Meeting Date for Approval

Certificate of Insurance with City named as Additional (YES) (NO)

Workers Compensation Insurance (YES) (NO)

Signature Public Works: Date:

Signature City Clerk: Date:

Durst Outdoor Services

5135 Lehman Ln NW
Rochester, MN 55901 US
507-208-4020
office@durstoutdoorservices.com



Estimate

ADDRESS
City Of Mantorville (C)
PO Box 188
Mantorville, MN 55955

ESTIMATE 3008
DATE 10/24/2024

DESCRIPTION	QTY	RATE	AMOUNT
Fall sweeping of city streets with curb.	1	1,850.00	1,850.00
SUBTOTAL			1,850.00
TAX			0.00
TOTAL			\$1,850.00

Accepted By

Accepted Date