

**City of Mantorville
Regular City Council Minutes
July 8, 2023**



1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford

Councilmembers: Lynette Nash
Lyle Hoaglund
Jeffrey Ingalls
Henry Blair

Absent:

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
Fire Chief Duke Harbaugh

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Council approved the agenda, as presented.

4. Consent Agenda

Motion was made by Councilmember Ingalls and seconded by Councilmember Nash to approve the Consent Agenda, as presented:

- A. Accounts Payable-Warrant List 7.8.24
- B. Dodge County Board of Commissioners Meeting Minutes of 6.11.24
- C. Year 2023 Financial Report

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

Amy Evans with Dodge County gave updates on the Cannabis Ordinances and licenses.

The League of Minnesota Cities has some good FAQs about this on their website.

Cities need to come up with an ordinance that addresses more than just retail. The City can limit the number of retailers to one per 12,500, but must have one. The City cannot

limit the amount of growers. The City can choose to defer their retail to the County and they will manage that.

City ordinances will also have to address registration and what can go where according to zoning.

The Minnesota Office of Cannabis Management has a toolkit on its website to help with these issues. [Mn.gov/ocm/local-governments/](https://mn.gov/ocm/local-governments/)

She hopes to be able to present to the County and have a Public Hearing sometime in September or early October.

6. Public Concerns

Johannes Marsland would like Council's approval to begin a daycare at 515 Walnut Street. The zoning will allow for this. Council had no problem with it and gave their consent. City Clerk Lohrbach will prepare a letter for him stating the City's approval.

7. Public Safety Update

A. Law enforcement said that the traffic in town has been pretty good. The cement in front of Casey's has helped to deter people from cutting through there. Councilmember Ingalls asked about the property damage at 220 6th Street West in the report because we don't have much of that. The damage was from someone backing up into another person's yard.

B. Fire Chief Harbaugh would like approval to close 5th Street from 4:00pm – 4:00am for the Street Dance during Marigold Days September 7, 2024.

Councilmember Hoaglund moved and Councilmember Ingalls seconded to approve the street closure:

Motion carried: 5 ayes / 0 nays

C. Chief Harbaugh said they have been very busy with the fiscal year closing reports and will have his report at the next meeting.

D. One of the Fire Department's Explorers would like to have their graduation party at the Fire Hall. They will not be serving alcohol. Councilmember Nash said this could be a good way to get other students interested in the Explorer Program. Council also said limiting it to graduating seniors that have been in the Explorer Program for at least a year could be a good idea. Chief Harbaugh will do some more checking and will bring it back to Council.

E. Chief Harbaugh will send an email to the Personnel Committee to set up a meeting with them regarding some issues.

F. The Fire Department would like to address the floor drains and OSHA compliance laws in the 2025 budget. The League of Minnesota Cities would like input on these possible new compliance laws and the Fire Department will explain that Mantorville has a financial hardship as far as gear replacement.

G. City Clerk Lohrbach asked if the Fire Department was going to assist with National

Night Out this year. Chief Harbaugh said that maybe the City should let the neighborhoods do it on their own versus hosting it as a City. Councilmember Nash said that doing it is good Public Relations for them though. Chief Harbaugh said that the Fire department has many requests to visit other NNO events, but that they can't currently do this if all their resources go into Mantorville's NNO. City Clerk Lohrbach said that a decision will need to be made at the next Council Meeting on July 22 because NNO is August 6th.

8. Public Hearings – No Items

9. Old Business/New Business – No Items

10. Tabled Items – No Items

11. Reports

A. Public Works Report

- Public Works Lead Joe Adams said that they were bypassing again on June 28th & 29th because of the heavy rain.
- Roto Rooter was televising and there is a section between 5th and 6th Street that is leaking. Adams is working with the City Engineers to get some pricing that he can bring back to Council. He is hoping that they will be able to line it.
- Adams also said that our well company said we may need a new well in a couple of years. Wil Giesen from CEDA is looking into possible grants for a project like this. The City Engineers will also help with identifying our best options. We probably have a couple of years yet, so this will most likely be for the 2026 or 2027 budget. The project will probably be around \$300,000.00.

B. City Clerk Report

- All journal entries for the City's audit have been completed.
- City Clerk Lohrbach would like to have a sample budget prepared for the next Council meeting.
- All quarterly reports are done and financials filed with the State Auditor and published in the newspaper.
- Waste Management had not picked up our dumpster request. The City has now switched to LRS.
- The Air Conditioner is working now, but they no longer make the freon for the one we have. Preferred Heating and Cooling put some they had in it and said it may last the summer, but it may not. They provided pricing, but Joe will look for more quotes to bring back to Council.

Councilmember Nash moved and Councilmember Ingalls seconded to table this item until we receive more quotes:

Motion carried: 5 ayes / 0 nays

C. Consultant Report

D. Committee Reports

Chamber – Did not have a meeting this month.

EDA – Went over financials and budget. “Art in the Park” is now installed at Riverside Park, they are just waiting on the artist’s biographies.

Joint Ventures – Mayor Bradford said that they have committed \$20,000.00 this year for the Basketball Court at Riverside Park and \$10,000.00 next years toward hockey boards. Public Works Lead Adams said they also went with a soil conditioning rake to fluff the soil. A new baseball scoreboard was discussed, but no action was taken. Everyone was introduced to the new Superintendent, Theodore Ihns.

MRA – Councilmember Hoaglund said the Annual meeting is tomorrow night. They will be electing new officers.

Park Board – Adams said pickle ball and the Riverside Bandshell was discussed. City Clerk Lohrbach said the building permit has been submitted for the bandshell.

E. Councilmember Reports

F. Mayor’s Report

- The City Received an FYI from the United States Department of the Interior – Bureau of Indian Affairs about the Elk Run Gaming Project near Pine Island.
- Mayor Bradford hoped everyone was able to enjoy the 4th of July.
- At the Coffee and Construction meeting at the County Seat Coffeehouse 2 weeks ago, Elcor said the are aiming to be finished August 9th, but they may not be done with sod. Adams said they begin blacktopping Thursday July 11th. Adams said that Xcel is working on the power poles right now and then will trench under the new sidewalks. Councilmember Hoaglund said the new streetlight near his house is parallel to the road instead of perpendicular. He will speak to them about this.

12. Adjourn

Motion was made by Councilmember Ingalls and seconded by Councilmember Nash to adjourn the meeting at 8:35 p.m.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.