



Trail to the Past. Road to the Future.

REGULAR CITY COUNCIL MEETING

MANTORVILLE CITY COUNCIL CHAMBERS

21 5TH STREET E, MANTORVILLE, MN 55955

Monday, June 24, 2024

6:30 PM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Adopt the Agenda**
4. **Consent Agenda ***
 - A. Accounts Payable - Warrant List 6.24.24
 - B. County Commissioners Regular Meeting Minutes 5.28.24
 - C. Mantorville Fire Department June Meeting Minutes
 - D. Approval of Resolution 2024-14, A RESOLUTION APPROVING AN APPLICATION FOR A ONE DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE TO THE MANTORVILLE RESTORATION ASSOCIATION AT THE GREEK HOUSE, 411 CLAY STREET, MANTORVILLE, MINNESOTA - SEPTEMBER 6 & SEPTEMBER 7, 2024
 - E. Approval of Resolution 2024-15, A RESOLUTION APPROVING AN APPLICATION FOR A ONE DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE TO MANTORVILLE FIRE RELIEF AT THE MANTORVILLE FIRE HALL, 21 5TH STREET EAST, MANTORVILLE, MINNESOTA - SEPTEMBER 7 & SEPTEMBER 8, 2024
5. **Proclamations, Presentations and Recognitions**
 - A. Smith Schaefer briefing on the City of Mantorville's 2023 audit.
 - B. Riverside Park Bandshell information, Scott Huneke - WHKS
6. **Public Concerns**

*Individuals may address the City Council about any item not included on the regular agenda. **Speakers are requested to come to the podium and state their name and address for the Clerk's audio and written record. Each individual has 5 minutes.** Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.*
7. **Public Safety Update**
8. **Public Hearings – No Items**
9. **New Business/Old Business**
 - A. Scott Huneke, WHKS – Eagle Meadow Lift Station Professional Services Agreement Amendment No. 1 *
 - B. Mantorville Welcome Center discussion
10. **Tabled Items – No Items**

11. Reports

- A. Public Works Report
- B. City Clerk Report
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Township
- E. Councilmember Reports
- F. Mayor’s Report

12. Executive Session –No Items

13. Adjourn *

<i>Upcoming Meetings and Events in Mantorville:</i>		
Wednesdays at 2:00pm – Weekly HWY 57 Community Q&A at County Seat Coffeehouse		
<i>June 24, 2024</i>	<i>6:30pm</i>	<i>Mantorville City Council Regular Meeting</i>
<i>June 25, 2024</i>	<i>6:30pm</i>	<i>Monthly Parks and Recreation Meeting</i>
<i>July 1-Sept 1, 2024</i>	<i>Ongoing</i>	<i>Larger Than Life Art Exhibit in Riverside Park</i>
<i>July 2, 2024</i>	<i>6:15pm</i>	<i>Mantorville Economic Development Assoc. Mtg.</i>
<i>July 4, 2024</i>	<i>Holiday</i>	<i>City Offices Closed</i>
<i>July 8, 2024</i>	<i>6:30pm</i>	<i>Mantorville City Council Regular Meeting</i>
<i>July 22, 2024</i>	<i>6:30pm</i>	<i>Mantorville City Council Regular Meeting</i>
<i>Notice of Possible Quorum - Members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville</i>		

* Indicates Council Action Items

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Payments

Current Period: June 2024

Payments Batch 062024PAY				Total
Refer		0 FIRE SAFETY USA, INC	-	
Cash Payment	E 101-42200-240	Tools and Minor Equipm	Quad Gas Cylinder	\$50.00
Invoice		6/24/2024		
Cash Payment	E 101-42200-240	Tools and Minor Equipm	Calibrate Gas Monitor	\$50.00
Invoice		6/24/2024		
Cash Payment	E 101-42200-240	Tools and Minor Equipm	Silvex Foam Pail	\$659.70
Invoice		6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$759.70
Refer		0 WASTE MANAGEMENT	-	
Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	Garbage service April & June	\$317.62
Invoice	0115200-2808-2	6/24/2024		
Cash Payment	E 101-42200-384	Refuse/Garbage Dispos	Garbage service April & June	\$117.64
Invoice	0115200-2808-2	6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$435.26
Refer		0 NOLTE, ROGER	-	
Cash Payment	E 101-42200-437	Other Miscellaneous	Postage to Ship Pumper Camera Monitor	\$18.40
Invoice		6/24/2024		
Cash Payment	E 101-42200-321	Communications Phone/	Clicksend Messaging & Purchase Documents for Pumper 2, Tanker 1	\$107.54
Invoice		6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$125.94
Refer		0 NAPA	-	
Cash Payment	E 101-42200-217	Other Operating Supplie	Batteries Inv 832540	\$401.98
Invoice	832540	6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$401.98
Refer		0 MOTOROLA	-	
Cash Payment	E 101-42200-217	Other Operating Supplie	Radios	\$5,478.48
Invoice	1187123106	6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$5,478.48
Refer		0 MN FIRE CERTIFICATION BOARD	-	
Cash Payment	E 101-42200-208	Training, Mileage	Hardwick Certification Exam	\$126.00
Invoice	12698	6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$126.00
Refer		0 WEX HEALTH, INC.	Ck# 006204 6/24/2024	
Cash Payment	E 101-41500-300	Professional Srvs (GEN	May Service Fee	\$11.00
Invoice	0001966723-IN	6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$11.00
Refer		0 ONSITE COMPANIES	-	
Cash Payment	E 603-45183-410	Rentals	RV Park Porta Potty	\$84.84
Invoice	0001726717	6/24/2024		
Cash Payment	E 101-45200-410	Rentals	Mantor Field porta Potty	\$79.00
Invoice	0001726716	6/24/2024		
Cash Payment	E 101-45200-410	Rentals	Denneson Park Porta Potty	\$127.00
Invoice	0001726715	6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$290.84

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Payments

Current Period: June 2024

Refer	0	<i>League of MN Cities Ins Trust WC</i>	-		
Cash Payment	E 101-41110-151	Worker s Comp Insuran	Workman's Comp Insurance		\$85.03
Invoice	06/04/24	6/24/2024			
Cash Payment	E 602-49450-151	Worker s Comp Insuran	Workman's Comp Insurance		\$1,008.82
Invoice	06/04/24	6/24/2024			
Cash Payment	E 101-43100-151	Worker s Comp Insuran	Workman's Comp Insurance		\$2,686.31
Invoice	06/04/24	6/24/2024			
Cash Payment	E 101-42200-151	Worker s Comp Insuran	Workman's Comp Insurance		\$5,143.29
Invoice	06/04/24	6/24/2024			
Cash Payment	E 101-41500-151	Worker s Comp Insuran	Workman's Comp Insurance		\$700.89
Invoice	06/04/24	6/24/2024			
Cash Payment	E 601-49400-151	Worker s Comp Insuran	Workman's Comp Insurance		\$854.21
Invoice	06/04/24	6/24/2024			
Cash Payment	E 101-45200-151	Worker s Comp Insuran	Workman's Comp Insurance		\$2,405.45
Invoice	06/04/24	6/24/2024			
Transaction Date	6/20/2024		MBT Bank Checking 10100	Total	\$12,884.00
Refer	0	<i>NCPERS GROUP LIFE INS.</i>	-		
Cash Payment	G 101-21711	Life Insurance Payable	July Life Insurance		\$16.00
Invoice	608900072024	6/24/2024			
Transaction Date	6/20/2024		MBT Bank Checking 10100	Total	\$16.00
Refer	0	<i>LINCOLN NATIONAL LIFE INSURA</i>	-		
Cash Payment	G 101-21711	Life Insurance Payable	July Coverage		\$201.78
Invoice	6.11.24	6/24/2024			
Transaction Date	6/20/2024		MBT Bank Checking 10100	Total	\$201.78
Refer	0	<i>PITNEY BOWES GLOBAL FINANCI</i>	-		
Cash Payment	E 101-41500-322	Postage	Lease May-July		\$194.04
Invoice	3106696673	6/24/2024			
Transaction Date	6/20/2024		MBT Bank Checking 10100	Total	\$194.04
Refer	0	<i>DIAMOND RIDGE PRINTING</i>	-		
Cash Payment	E 601-49400-200	Supplies	Envelopes for CCR Reports		\$114.00
Invoice	52551	6/24/2024			
Cash Payment	E 101-41500-200	Supplies	Window Envelopes		\$84.00
Invoice	52551	6/24/2024			
Transaction Date	6/20/2024		MBT Bank Checking 10100	Total	\$198.00
Refer	0	<i>WARSAW SOLAR, LLC</i>	-		
Cash Payment	E 101-43160-381	Electric Utilities	Power Sales for March		\$3,880.34
Invoice	2404-6994D	6/24/2024			
Transaction Date	6/20/2024		MBT Bank Checking 10100	Total	\$3,880.34
Refer	0	<i>ON-SITE COMPUTERS, INC</i>	-		
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Billing for June		\$12.00
Invoice	CW93513	6/24/2024			
Cash Payment	E 101-41500-300	Professional Srvs (GEN	Billing for June		\$422.86
Invoice	CW93513	6/24/2024			
Transaction Date	6/20/2024		MBT Bank Checking 10100	Total	\$434.86
Refer	0	<i>SOUTHEAST SERVICE COOPERAT</i>	-		
Cash Payment	E 101-41500-120	Benefits	Annual Membership Fee		\$300.00
Invoice	SIN000005477	6/24/2024			

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Payments

Current Period: June 2024

Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$300.00
Refer	0 <u>WEX HEALTH, INC.</u>		<u>Ck# 006205 6/24/2024</u>		
Cash Payment	G 101-21714 Health Savings Account		ER HSA		\$184.62
Invoice	6.13.24 6/24/2024				
Cash Payment	G 101-21714 Health Savings Account		EE HSA		\$90.00
Invoice	6.13.24 6/24/2024				
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$274.62
Refer	0 <u>KENNEDY & GRAVEN, CHARTERED</u>		-		
Cash Payment	E 101-41600-304 Legal Fees		May Services		\$1,011.50
Invoice	181857 6/24/2024				
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$1,011.50
Refer	0 <u>JACOBSEN LAW FIRM, P.A.</u>		-		
Cash Payment	E 101-41600-304 Legal Fees		May Services		\$520.00
Invoice	4283 6/24/2024				
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$520.00
Refer	0 <u>DELTA DENTAL</u>		-		
Cash Payment	G 101-21708 Dental Insurance		July		\$82.30
Invoice	RIS0005795817 6/24/2024				
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$82.30
Refer	0 <u>US POSTAL SERVICE</u>		<u>Ck# 006206 6/24/2024</u>		
Cash Payment	E 101-41500-322 Postage		Post Card Stamps		\$79.02
Invoice	6.12.24 6/24/2024				
Cash Payment	E 601-49400-430 Miscellaneous		Post Card Stamps		\$52.68
Invoice	6.12.24 6/24/2024				
Cash Payment	E 602-49450-437 Other Miscellaneous		Post Card Stamps		\$105.36
Invoice	6.12.24 6/24/2024				
Cash Payment	E 604-43150-352 Publishing		Post Card Stamps		\$26.34
Invoice	6.12.24 6/24/2024				
Cash Payment	Invoice				\$0.00
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$263.40
Refer	0 <u>KM ISD 204</u>		-		
Cash Payment	E 101-45200-430 Miscellaneous		Joint Powers Contribution 2024		\$5,000.00
Invoice	June 6/24/2024				
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$5,000.00
Refer	0 <u>INTERNAL REVENUE SERVICE</u>		<u>Ck# 006207 6/24/2024</u>		
Cash Payment	G 101-21703 FICA Tax Withholding		PR 12 2024		\$998.04
Invoice	6.11.24 6/24/2024				
Cash Payment	G 101-21709 Medicare		PR 12 2024		\$233.42
Invoice	6.11.24 6/24/2024				
Cash Payment	G 101-21701 Federal Withholding		PR 12 2024		\$776.84
Invoice	6.11.24 6/24/2024				
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$2,008.30
Refer	0 <u>MINNESOTA REVENUE</u>		<u>Ck# 006208 6/24/2024</u>		
Cash Payment	G 101-21702 State Withholding		PR 12 2024		\$389.33
Invoice	6.11.24 6/24/2024				

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Payments

Current Period: June 2024

Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$389.33
Refer	0 <u>MN PERA</u>				
Cash Payment	G 101-21704 PERA				\$1,222.61
Invoice	6.12.24	6/24/2024			
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$1,222.61
Refer	0 <u>STUSSY CONSTRUCTION INC</u>				
Cash Payment	E 101-43100-224 Street Maint Materials	Shop Bunker Rock			\$243.13
Invoice	334137	6/24/2024			
Cash Payment	E 101-43100-224 Street Maint Materials	Road Rock			\$922.52
Invoice	48332	6/24/2024			
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$1,165.65
Refer	0 <u>MANTORVILLE TOWNSHIP</u>				
Cash Payment	E 101-43100-224 Street Maint Materials	Chloride, Blading, Trucking			\$1,276.25
Invoice	955279	6/24/2024			
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$1,276.25
Refer	0 <u>OREILLY AUTO PARTS</u>				
Cash Payment	E 601-49400-220 Bldg.Repair and Mainten	Plastic and Batteries			\$34.98
Invoice	6235-140955	6/24/2024			
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$34.98
Refer	0 <u>USA BLUE BOOK</u>				
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Deionized water and flouride			\$305.14
Invoice	INV00364520	6/24/2024			
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$305.14
Refer	0 <u>BOYUM TREE SERVICE LLC</u>				
Cash Payment	E 101-45200-500 Capital Outlay	Tree Removal EAB			\$7,000.00
Invoice	585705	6/24/2024			
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$7,000.00
Refer	0 <u>MAXSON ELECTRIC</u>				
Cash Payment	E 101-43100-228 Equip. Repair and Maint	Locate Wires			\$120.00
Invoice	7307	6/24/2024			
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	PhotoEye and Labor			\$246.74
Invoice	7306	6/24/2024			
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	Garage wire sensores			\$517.49
Invoice	7223 & 7300	6/24/2024			
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$884.23
Refer	0 <u>SL CONTRACTING, INC</u>				
Cash Payment	E 101-43100-224 Street Maint Materials	Spring Street Sweeping			\$1,760.00
Invoice	14629	6/24/2024			
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$1,760.00
Refer	0 <u>US POSTAL SERVICE</u>				
Cash Payment	E 601-49400-430 Miscellaneous	Postage for CCR Reports			\$363.30
Invoice	6.20.24	6/24/2024			
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total	\$363.30
Refer	0 <u>MENARDS - NORTH ROCHESTER</u>				

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Payments

Current Period: June 2024

Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Marking paint, pail, etc.	\$51.88
Invoice 46347		6/24/2024		
Cash Payment	E 101-45200-500	Capital Outlay	Cedar Chips, Fertilizer EAB	\$490.11
Invoice 46472		6/24/2024		
Cash Payment	E 101-43100-240	Tools and Minor Equipm	Ratchets	\$49.98
Invoice		6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$591.97
Refer	0	EARLS SMALL ENGINE REPAIR	-	
Cash Payment	E 101-45200-404	Repairs/Maint Machiner	Supplies and Labor 5.3.24	\$111.54
Invoice 611sb		6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$111.54
Refer	0	JOHN DEERE FINANCIAL	-	
Cash Payment	E 101-45200-404	Repairs/Maint Machiner	Midwest Machinery Wanamingo	\$157.99
Invoice 10055242		6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$157.99
Refer	0	CAPITAL ONE TRADE CREDIT	Ck# 006211 6/24/2024	
Cash Payment	E 101-45200-404	Repairs/Maint Machiner	Northern Tool	\$193.54
Invoice 1656191091		6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$193.54
Refer	0	MIDWEST SIGNTECH OF ROCHES	-	
Cash Payment	E 101-45200-200	Supplies	Bandstand Banner	\$66.00
Invoice 19274		6/24/2024		
Transaction Date	6/20/2024	MBT Bank Checking	10100	Total \$66.00

Fund Summary

	10100 MBT Bank Checking	\$0.00
101 GENERAL FUND		\$47,459.20
601 WATER FUND		\$1,736.31
602 SEWER FUND		\$1,114.18
603 RV PARK		\$84.84
604 STORM SEWER FUND		\$26.34
		<u>\$50,420.87</u>

Pre-Written Checks	\$4,726.10
Checks to be Generated by the Computer	\$45,694.77
Total	<u>\$50,420.87</u>

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
MAY 28, 2024**

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session May 28, 2024, in the County Board Room at the Dodge County Government Services Building, Mantorville, MN, at 5:00 p.m. Chair John Allen called the meeting to order at 5:00 p.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	5:00 PM
Tim Tjosaas	District 2	Present	5:00 PM
Rodney Peterson	District 3	Present	5:00 PM
Rhonda Toquam	District 4	Present	5:00 PM
David Kenworthy	District 5	Present	5:00 PM

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
Becky Lubahn Deputy Clerk
Paul Kiltinen County Attorney

Establish Agenda

Agenda Approved

Motion by Peterson seconded by Tjosaas to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Toquam seconded by Kenworthy to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - May 14, 2024 9:00 AM
- 1.2. Board of Commissioners - Regular Meeting - May 14, 2024 9:30 AM

Jim Elmquist, County Administrator**Morris Marquette Request on Permit Fee**

Morris Marquette stated he recognizes that he can't install a wind turbine on his property without a county-issued permit. Mr. Marquette informed the Board that he spent \$3,700 at an auction for a turbine and then found out that it would cost him \$1,500 to get a permit to install the wind turbine. Morris Marquette says this cost, on top of the purchase fee, is considerable and he doesn't want to lose \$1,500 if this would not be permitted by the county. Mr. Marquette is not requesting a waiver of the fee, but instead doesn't want to pay the non-refundable fee if this use is not permitted.

It was noted that Morris Marquette has spent time talking to both Catherine Grondin and Becky Lubahn and he appreciated their assistance on this issue. Mr. Marquette shared information with the Board on the proposed site location for the turbine and details about the turbine, he was hoping for action on this item tonight.

Commissioner Allen informed Mr. Marquette that this request needs to go to the Planning Commission first before it comes to the County Board for action.

Catherine Grondin was present and informed the Board that she hasn't received any paperwork from Mr. Marquette regarding this request yet. Ms. Grondin reported the request will have to meet performance standards in order to be approved.

Commissioner Allen stated that the Board can't guarantee Mr. Marquette anything regarding whether or not the permit request would be approved and reiterated that he needs to work with Ms. Grondin in Environmental Services. Mr. Allen stated he doesn't however see a problem with the request.

Commissioner Peterson clarified that what Mr. Marquette is really asking is if he would get his \$1,500 back if the permit wasn't approved. Mr. Peterson stated that no, Mr. Marquette wouldn't get his money back if the permit wasn't approved. Commissioner Peterson noted the Board can't guarantee anything, but if Mr. Marquette goes along with all the stipulations and rules, he should be able to get a permit to install the wind turbine on his property.

Commissioner Allen thanked Morris Marquette for coming in.

Motion No Vote

Lisa Dierks, University of Minnesota Regional Director**University of Minnesota Extension Presentation**

Ms. Dierks was present and introduced Molly Goin who joined the Dodge County University of Minnesota Extension Department as a 4-H/Youth Development Educator in the past year. The Regional Director and 4-H/Youth Development Educator shared with the Board work that has been done over the past year. Bethany Jackson who is another new 4-H/Youth Development Educator wasn't available for the meeting but recorded a message for the Board which was

played.

Ms. Goin reviewed the following with the Board:

- 4-H in Dodge County
- 4-H in Dodge County in 2023
- Giving Youth Platforms to Share Their Learning
- 4-H Program Goals for 2024
- How are we increasing youth engagement in Dodge County?
- Empowering Youth to Lead Today
- Current Enrollment as of 5/21/2024
- Dodge County 4-H Senior Spotlight

The Board thanked Ms. Goin and Ms. Dierks for the update.

Motion No Vote

Lisa Hanni, County Surveyor

New County Surveyor

Ms. Hanni reported that she is retiring and in order to maintain our current contract with Goodhue County, Dodge County needs to appoint their interim County Surveyor.

Lisa Hanni informed the Board that Jeffrey Ekblad has been employed in the County Surveyor's office since 2000, and as the licensed Deputy Surveyor since 2009. He is professionally qualified to assume the interim duties of County Surveyor on June 1, 2024.

Ms. Hanni noted the appointment requires an oath of office be read to and signed by Mr. Ekblad.

Motion by Tjosaas seconded by Kenworthy to approve and authorize the Chair to administer and sign the oath of office of County Surveyor to Jeffrey Ekblad, on an interim basis, effective June 1, 2024.

Motion Adopted [Unanimous]

Tom Monson, MBT VP Market President

Presentation by the Dodge County Community Foundation

Tom Monson informed the Board that they were able to secure the Dodge County Community Foundations (DCCF) tax exemption letter from the IRS in the mail recently. Mr. Monson's purpose in attending the meeting was to ask the County Board to consider adding DCCF as an outside funding source for the purpose of supporting emergency response services in Dodge County.

Ms. Monson reported the Dodge County Community Foundation incorporated September 2023 and received its IRS tax exemption on May 14, 2024. Their organization has four pillars

supporting Dodge County: emergency response services, parks & recreation, education, and community events. Their board presently holds consensus that emergency response services presently holds the greatest urgency as a local need. They have been building a partnership with our county's ambulatory services to develop a strategy for alleviating the most critical shortfalls. The primary issue creating insolvency for rural ambulatory services is the federal designation of ambulances as "transportation services" rather than "necessary services" for the purposes of determining Medicare and Medicaid reimbursement rates. The present formula results in payment of 30% of cost to rural ambulatory services in cases of federal reimbursement with limited to no recourse options available (or allowed) for any further repayment.

This equation means ambulatory services must receive outside financial assistance. This frequently comes in the form of city government enterprise funds, ambulatory taxation districts, or private support. The local levy and city budgeting process can result in underfunding ambulatory services due to an array of complex issues such as competing budgetary needs, service areas extending beyond city limits, and turnover of elected and ambulatory leadership. Local ambulatory services are actively discussing the formation of a taxation district, but this process is at least several years and uncertain in its outcome. This leaves private support, where DCCF fits in.

The next logical question is: Why donate to a foundation rather than giving directly to the ambulatory services? Answer: Time, tracking, and turnover.

Time: Our ambulatory services are strapped for capital and personnel. This means that our emergency responders are prioritizing their highest duty of saving lives rather than managing investment portfolios for endowments or drafting explanations of their complex financial positioning. Furthermore, they are not, and should not, be prioritizing fundraising efforts above their core function of emergency response. DCCF is an entity dedicated to these functions - soliciting donations, effective financial management, and both understanding and articulating importance around use of funds.

Tracking: Keeping records of small capital purchases and tracking an expected life of such inventories is also not elevated as a top priority by our local ambulatory services due to shortages of time and personnel. DCCF's monitoring use of funds, including maintaining records of purposes in grant requests, creates accountability for tracking and a backstop in external record keeping.

Turnover: Short term, personnel within each organization can turnover resulting in confusion around the intended purpose of donated funds and associated understandings of such donor acknowledgments. Longer term, given the dire financial outlook for ambulatory services, there is also potential for organizational turnover or consolidation.

As such, Mr. Monson asked that the Board consider adding Dodge County Community Foundation to the list of outside funding sources, so that this foundation might have a streamlined process in requesting funding to help support the ambulatory and emergency response services of Dodge County. By contributing to DCCF, this and future County Boards

can invest in the county's emergency response infrastructure without directly managing categorized endowments, award certification scholarships, or deciding how much to grant different services.

Commissioner Kenworthy wanted to know if the foundation would have sustainable funding.

Mr. Monson reported that the goal is to establish an endowment and advance 5% off of the endowment annually to make the funding sustainable.

Dean Schuette who is a member of the foundation committee was in attendance and reported that they do have support for the foundation. Mr. Schuette informed the Board that the City of Claremont supports this cause and has donated money towards this endeavor.

Commissioner Allen stated that he has a concern with the county contributing towards this foundation with the possibility of other foundations requesting that the county allocate money to them too. Commissioner Allen suggested that the Dodge County Community Foundation come back in another month after they've had a chance to see if others were interested in donating money to this cause, and then they could see where they are at. Mr. Allen reported that the State has indicated that there is potentially some money coming for this same purpose.

Commissioner Peterson asked for Jim Checkel's input on this request. Mr. Checkel was present and is a committee member of the Dodge County Community Foundation.

Mr. Checkel informed the Board that he grew up in Dodge County and years ago when they needed an ambulance at their home, it took over an hour for an ambulance to get there. Jim Checkel stated his hope is that we never get to the point where it takes over an hour to get an ambulance to his place again. Mr. Checkel reported there is strong and passionate support for guaranteeing the success of ambulance services in the county.

Commissioner Tjosaas wanted to know if Dodge County has guidelines for requests like this.

It was the consensus of the Board that they don't have guidelines in place for allocation requests, however, it's something that they should look into.

Mr. Schuette informed the Board that the State Legislature has been discussing the lack of funding for ambulance services. Mr. Schuette has been up to the State Capital and heard the discussions on this topic. It is his understanding that the amount that will be distributed to the county will be minuscule. Mr. Schuette reported the amount that is being distributed to help ambulance services has been significantly decreased, will be divided amongst all the counties, and will be determined based on a formula. It was Mr. Schuette's opinion that it's not very likely that Dodge County will get much money from the State to help fund our ambulance services.

Commissioner Toquam reported that she is seeing a bunch of these community foundations pop up, and that she appreciated the fact that there are four specific focus areas, unlike some of the other foundations, that the Dodge County Community Found is focusing on.

Commissioner Peterson stated he thinks this is a good program, and if the county is going to support this request, he'd like to see the foundation collect around \$40,000 in donations and then come back to the county and ask them to contribute money.

Mr. Schuette reported that they are already working on collecting donations and have already had someone offer to do exactly what Commissioner Peterson has proposed, collect a specific amount and then the business would contribute additional money.

Mr. Monson stated the most important thing is to begin to discuss the process of requesting an allocation from the County. Mr. Monson wanted to know what the County Board's approach to providing some funding would be.

Commissioner Allen suggested that the Board further discuss this with the County Attorney and then come up with guidelines for allocation requests.

The County Administrator stated if the Board wants to include the Dodge County Community Foundation in the outside agency allocation list, then they would have to add that amount to the budget for next year.

Commissioner Tjosaas suggested that they get guidelines in place for future allocation requests and consider allocating funds for the Dodge County Community Foundation for 2025.

The Board thanked Mr. Monson, Mr. Schuette and Mr. Checkel for the work they did in creating the foundation and the information that was presented.

Motion No Vote

Lisa Kramer, Finance Director

Bills Reviewed

Ms. Kramer reviewed bills with the Board.

Motion by Tjosaas seconded by Peterson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 251,122.99
13	Road and Bridge Fund	\$ 47,932.79
16	Environmental Quality Fund	\$ <u>7,905.10</u>
	Total	\$ 306,960.88

Motion Adopted [Unanimous]

Melissa DeVetter, Project Manager

SE MN Safe Drinking Water for Private Well User Sub-Agreement Between the Olmsted Soil & Water Conservation District and Dodge County Reviewed

Ms. DeVetter met with the Board to discuss her request to approve MDH and MDA Sub-Agreements with Olmsted County Soil & Water Conservation District. Olmsted County SWCD has received funding from both the Minnesota Department of Health and the Minnesota Department of Agriculture to provide funds for work and mitigation in response to the EPA's public health declaration. Olmsted SWCD staff will serve as the fiscal agent and work with the other counties under the declaration through sub-agreements to provide technical services, grants and cost-shares to eligible landowners.

Motion by Kenworthy seconded by Toquam authorize the Project Manager to sign the Southeast Minnesota Safe Drinking Water for Private Well User Sub-Agreement Between the Olmsted Soil and Water Conservation District and Dodge County as requested.

Motion Adopted [Unanimous]

Work Plan and Funding Eligibility Policy TAP-IN, SE MN Safe Drinking Water for Private Well Users Program MN Department of Health FY 2024-2025 Reviewed

Included in the Board packet was an agreement with Olmsted SWCD for on-going services for duties associated with the Minnesota Department of Agriculture's Southeast Volunteer Nitrate Monitoring Network. This is for services with maintaining the MDA's volunteer network in Dodge County.

Motion by Peterson seconded by Tjosaas authorize the Project Manager to sign the Work Plan and Funding Eligibility Policy TAP-IN, SE MN Safe Drinking Water for Private Well Users Program MN Department of Health FY 2024-2025 as requested.

Motion Adopted [Unanimous]

Agreement Between Olmsted Soil & Water Conservation District Water Resources Division and Dodge County

Ms. DeVetter discussed with the Board the Agreement Between Olmsted Soil & Water Conservation District Water Resources Division and Dodge County.

Motion by Kenworthy seconded by Tjosaas authorize the Project Manager to sign the Agreement Between Olmsted Soil & Water Conservation District Water Resources Division and Dodge County and cost share agreements with landowners for water mitigation systems.

Motion Adopted [Unanimous]

Duke Harbaugh, Facilities & Fleet Manager

Shade Tree Project Contract

Mr. Harbaugh reported that Dodge County will need to enter into a contract with Boyum Tree Service for the removal of the Ash trees as well as the replanting of trees as part of the Shade Tree Project Grant Dodge County received.

Motion by Peterson seconded by Toquam to approve and authorize the Chair, Clerk and County Attorney to sign the EAB Tree Project - Dodge County Properties Contract as recommended.

Motion Adopted [Unanimous]

Fairgrounds Update

The Facilities & Fleet Manager provided the Board with updates on the fairground projects.

Mr. Harbaugh reported the Event Center project was met with several hurdles between revisions and the State's Department of Labor and Industry misunderstanding of what we were building and their need for involvement. After finally getting the green light from the State the Contractor started in April, footings were dug, and sewer line located allowing it to be stubbed into building. This allowed the contractor to insulate the footing walls and then the Dodge County Highway Department filled the interior with 583 tons of sand fill run from Paulson's (the final grading will be done by contractor). Once the interior was brought up with fill the crews began erecting the steel structure of the building followed by installing the simple saver to the ceiling, then placing insulation, and finally sheeting the roof with steel. The crew has now started wrapping the exterior walls and will continue with this as weather/wind permits. The Contractor is now lining up the sub-contractors to get in the building and start the underground work. The Department of Labor has an inspection card on site and the inspector has been through several times to document the progress within their office. The Dodge County Highway Department will be performing the exterior grading of the building as well, but they have held them off so the contractor doesn't rut up the rock, this will be done before the fair.

The Facilities & Fleet Manager informed the Board that the water system installation is complete with the bacteria test passed as well as a pressure test. The disturbed areas have been seeded to get grass established in time for the fair. The Electrical Contractor has some odds and end to wrap up, but power has been restored and they are planning to wrap up this week with the work under contract.

Motion No Vote

Tobey Hicks, Information Technology Director

New Agenda Software Discussion

Mr. Elmquist noted this item was previously discussed at the last meeting in Committee of the Whole. Staff is requesting permission to move forward with purchasing this software. Tobey Hicks did forward this contact to the County Attorney for his review.

Staff has recommended the purchase of a new agenda software platform to replace MinuteTraq as the current software will have an end of life date in the near future.

Included in the Board packet was a proposal from Granicus for a new agenda management system.

Motion by Peterson seconded by Tjosaas to approve and authorize the Chair to sign an agreement with Granicus to move forward with a new agenda management system as requested, with a one-time cost of \$16,911 for setup, configuration and data migration and \$13,506.37 for new subscription fees for the first year.

Motion Adopted [Unanimous]

Paul Kiltinen, County Attorney

Assistant County Attorney Out of State Training Request

Mr. Kiltinen requested that the County Board review and approve an out-of-state training request for Assistant Dodge County Attorney Crysta Parkin to attend the National Association of Counsel for Children's 47th Annual National Child Welfare Law Conference in Salt Lake City, Utah. The training is scheduled for August 12-14, 2024.

Crysta Parkin is the civil prosecutor for the Dodge County Attorney's Office and handles all the CHIPS (Children in Need of Protection Services) cases. This training will provide fresh child welfare legal approaches necessary for dealing with socially diverse families and their challenging personal situations.

The registration fee for the NACC's conference training is \$475.00 and includes a separate online training for September 11-13, 2024. Airfare, hotel, dinners and mileage are not included. The estimated cost for the conference, airfare, lodging, meals and mileage reimbursement is approximately \$1,600.00.

Motion by Peterson seconded by Toquam to approve and authorize out-of-state training and travel for Crysta Parkin to attend the National Association of Counsel for Children's 47th Annual National Child Welfare Law Conference in Salt Lake City, Utah August 12-14, 2024 at a cost of approximately \$1,600.00 for the conference, airfare, lodging, meals and mileage reimbursement.

Motion Adopted [Unanimous]

Mr. Kiltinen provided the Board with a legal update.

Motion No Vote

Victim Witness Coordinator Office Position

The County Attorney is requesting that the Dodge County Board of Commissioners approve the position of Criminal Paralegal/Victim Witness Coordinator so that the Dodge County Attorney's Office can assist victims of crime.

Mr. Kiltinen firmly believes that the Dodge County Attorney's Office and crime victims are better served with having a Victim Witness Coordinator in house rather than outsourcing to Olmsted Dodge Community Services. Olmsted County and Dodge County are the only counties in the entire State of Minnesota that combine a Victim Advocate and Victim Witness

Coordinator services, which can lead to legal problems involving privacy privileges.

Currently, Jenna Shallbetter, their criminal paralegal, has been fulfilling the job duties of Victim Witness Coordinator successfully and Mr. Kiltinen felt her job description should reflect the additional responsibilities.

Mr. Kiltinen recommended that the Board grant this position change for the Dodge County Attorney's Office to provide ethical and efficient services to protect victims and their rights.

It was the general consensus of the Board that they supported updating the criminal paralegal job description as recommended.

It was noted that this item is on the personnel agenda and will be acted on with the rest of the personnel action items.

Motion No Vote

Jim Elmquist, County Administrator

Personnel Actions Reviewed

Mr. Elmquist presented the Personnel Agenda for the Board's consideration.

Motion by Toquam seconded by Kenworthy to approve the following personnel actions:

A. Highway

A.1 Brandon Skov - Seasonal Maintenance
Authorization to employee at A13 step 6 \$17.96 to fill approved vacancy.
Effective Date: 5/20/24

A.2 Jackson Knudson - Assistant Engineer
Step increase from C52 step 3 \$48.67 to C52 step 2 \$50.13.
Effective Date: 5/26/24

B. Attorney's Office

B.1 Criminal Paralegal and Victim/Witness Coordinator
Approval of updated job description. Will be submitted for B/G Evaluation.
Effective Date: TBD

C. Sheriff's Office

C.1 Dawn Frieberg - Dispatch Supervisor
Step increase from C41 step 6 \$33.75 to C41 step 5 \$34.65.
Effective Date: 5/19/24

C.2 Richard Allee - Transport Officer
No longer employed.
Effective Date: 3/1/24

C.3 Shawn Dolsen - Deputy Sheriff
Regular status and step increase from C41 step 3 \$32.43 to C41 step 4 \$33.51.
Effective Date: 6/5/24

C.4 Faith Dokken - 911 Dispatcher
Regular status and step increase from B23 step 1 \$24.71 to B23 step 2 \$25.72.

Effective Date: 6/5/24

D. Administration

- D.1 Brandon Servantez - Veterans Services Officer
Step increase from C41 step 4 \$34.48 to C41 step 3 \$35.77.
Effective Date: 6/6/24

Motion Adopted [Unanimous]

Administration Committee Report - Commissioner John Allen

Commissioner Allen presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen met with Adam King, Melissa DeVetter & Lauren Cornelius at Soil & Water Conservation District regarding how things are going at the SWCD. Commissioner Kenworthy attended a Fairview Care Center meeting. Commissioner Peterson attended a Fairview Care Center meeting, a HSE Leadership Committee meeting with Tribes, a Root River 1W1P meeting, a Performance Management Committee of DHS meeting and a SEMMCHRA meeting. Commissioner Tjosaas attended a SCHRC meeting, a MNPrairie Finance Committee meeting, a MNPrairie Joint Powers Board meeting and a Fairview Care Center meeting. Commissioner Toquam attended a SCHRC Board meeting, a MNPrairie Board meeting, a Fairview Care Center Board meeting and a SCHA Executive Committee meeting.

Motion No Vote

Mr. Elmquist provided the Board with a County Administrator update.

Motion No Vote

The were not Other Deferred Business Items to discuss.

Motion No Vote

Jim Elmquist, County Administrator

Closed Session

Motion by Tjosaas seconded by Kenworthy to close the meeting at 6:27 p.m. to discuss a possible offer on properties per Minn. Stat. § 13D.03; 13D.05, Subd. 3.

Motion Adopted [Unanimous]

Meeting Opened to the Public

Motion by Kenworthy seconded by Peterson to open the meeting to the public at 6:40 p.m.

Motion Adopted [Unanimous]

Adjourn

Meeting Adjourned

The Chair adjourned the meeting at 6:27 p.m.

The next regular meeting of the Dodge County Board of Commissioners will be held on June 11, 2024 at 9:30 a.m.

Motion No Vote

MANTORVILLE FIRE DEPARTMENT

June 2024 General Members Meeting

Call to Order:

- The meeting was called to order at: 19:30

Member's in Attendance:

- Curt, Jeff Dave, Paul, Don, Russ, Scott, Steve, Nate, Joey, Troy, Brett, Kyle, Duke, Nate, Orion, Ryan, Tristan, Angel, Scotte, Bob

Chief's Report:

Annabelle

- Fire Officer I completion

Call response

- Discussion of ideas moving forward including duty crews or other options

Barn Burn

- DNR will not permit barns that are painted anymore. Owner can knock it over and make the pile smaller than 20x20 and get a local permit.

Donation

- Nate and Orion assisted a smaller controlled burn for a donation to relief. Thanks you two

Pager

- If you have pager issues or need a battery, or clip see Ryan or Paul as it was evident we cannot rely on the other notifications for emergencies

Storm Spotting

- Two events discussion - radio traffic was not clear and consistent

Technical Rescue

- Dodge County Chiefs met to discuss some in depth training with mutual aid for each DC department. Plan is to get a few members from each Dept advanced training in technical rescue.

Parking

- We need to ensure the antique lot is not blocked over the next few months, the mutual aid request we had blocked for people to exit.

DC Fair-

- Thurs-Sun events- July

Standards

- Public service held to different standards in public

July Meetings

- July 2nd and 3rd officers and training - agreed to keep as scheduled

Gear and radios can come back for those on the south side

Grant Applications Submitted

- Radios and Rescue Boat
 - Thanks Rog

Assistant Chief:

- Ryan and Don attended an Aggressive Command Training in Owatonna
- August 7th Med Compass

Deputy Chief:

- Nothing to report

Fire Marshall:

- 2 mutual aid calls to Kasson, car fire on south side, MVA and one line down

Training Officer:

- Looking at forcible entry with Riverland

Equipment:

- New lanterns \$200-300 per
- Radio appears to be here for the new tanker - may need programming

Vehicles:

- Betsy- In our Shed.
- Pumper 1- Fan switch for AC not working on all levels
- Pumper 2 - Rear camera not working - sent off for repair, \$150 for monitor replacement
- Chevy Pick Up -
- Tanker 1 -
- Tanker 2 -
- Grass Rig - More leaks notice - needs significant repairs
- Rescue Truck -

First Responder's:

- Will have a ped's bag for the rescue rig

Treasurer

- Bills:7247.38
- Discussed bills
- Motion made by Russ to pay bills as stated
- 2nd by: Steve
- Motion carries

New Business:

- Steve is no longer on DCA as demands do not warrant

Old Business:

- None

Active Committees

- OSHA/Safety and Accountability: Don, Russ, Tristan, Nate S, Mike B

- Radios: Paul, Rog, Ryan
- SOG'S/Personnel: Duke, Dave, Annabelle, Paul, Logan, Troy
- Uniform's: Travis, JJ, Orion, Annablle, Nate S., Ryan, Tristan, Annika
- Explorer program: Nate B., Nate S. Travis, Duke
- Truck/Equipment- Russ, Curt, Paul, Travis, Nate B., Joey, Nate S.

Point Report:

- Motion made by Curt to approve the point report
- 2nd by Joey
- Motion approved

Clerk/ Calendar

- July Lunch— Jeff, Curt, Orion
- Jul 2 1900 Officer Meeting
- Jul 3 1830 1st Wed Drill
- Jul 10 1830 1st Responder Training
- Jul 17 1800 Maintenance
1900 Food
1930 Members meeting
- Dodge County Fair Events
 - July 18 Stock car 1900
 - July 19 Trailer Race 1900
 - July 20 Demo 1800
 - July 21 Auto Cross 1500
- Aug 7 Medcompass

- Motion made to adjourn by Steve
- 2nd by Troy
Meeting Adjourned at: 20:11



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: Mantorville Restoration Association Date of organization: August 29, 1967 Tax exempt number:

Organization Address (No PO Boxes): 5 5th Street (PO Box 311) City: Mantorville State: MN Zip Code: 55955

Name of person making application: Jane Olive Business phone: Home phone:

Date(s) of event: September 6 + 7, 2024 Type of organization: Microdistillery Small Brewer
 Club Charitable Religious Other non-profit

Organization officer's name: E. Jane Olive City: Mantorville State: MN Zip Code: 55955

Organization officer's name: City: State: MN Zip Code:

Organization officer's name: City: State: MN Zip Code:

Location where permit will be used. If an outdoor area, describe.
Lawn of the Greek Revival House, 411 Clay Street
 Mantorville, MN 55955

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Stevenson Insurance Inc, PO Box 647 West Concord, MN
 Special Event - Short Term, Liquor Liability 55985

APPROVAL
 APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Event in conjunction with a community festival Yes No

City or County E-mail Address

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
 No Temp Applications faxed or mailed. Only emailed.
 ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
 PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
 CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2024-14

**A RESOLUTION APPROVING AN APPLICATION FOR A ONE DAY TO 4 DAY
TEMPORARY ON-SALE LIQUOR LICENSE TO THE MANTORVILLE
RESTORATION ASSOCIATION AT THE GREEK HOUSE, 411 CLAY STREET,
MANTORVILLE, MINNESOTA - SEPTEMBER 6 & SEPTEMBER 7, 2024**

WHEREAS, the Mantorville Restoration Association has submitted an application to the City of Mantorville for approval for a One Day to 4 Day Temporary On-Sale Liquor License September 6 & 7, 2024; and

WHEREAS, said application will be forwarded to Minnesota Alcohol and Gambling Enforcement Division for approval; and

WHEREAS, the City has no objection to said activity.

NOW, THEREFORE, BE IT RESOLVED that the Mantorville City Council hereby concurs with the issuance of a One to 4 Day Temporary On-Sale Liquor License to the Mantorville Restoration Association, for events to be held at the Greek House, 411 Clay Street, Mantorville, Minnesota.

Adopted by the City Council of the City of Mantorville, Minnesota, this 24th day of June, 2024.

ATTEST:

Chuck Bradford
Mayor

Gretchen Lohrbach
City Clerk-Treasurer



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number	
Mantorville Fire Police	06-01-1982		
Organization Address (No PO Boxes)	City	State	Zip Code
21 5TH ST E	Mantorville	MN	55955
Name of person making application	Business phone	Home phone	
Dave Gilbertson			
Date(s) of event	Type of organization	<input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer	
9-7-24 9-8-24	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Dave Gilbertson	Mantorville	MN	55955
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.
Mantorville Fire Hall Street dance

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Essig Insurance Agency 3 million

APPROVAL
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official _____ Signature City Clerk or County Official _____

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2024-15

**A RESOLUTION APPROVING AN APPLICATION FOR A ONE DAY TO 4 DAY
TEMPORARY ON-SALE LIQUOR LICENSE TO MANTORVILLE FIRE RELIEF AT
THE MANTORVILLE FIRE HALL, 21 5TH STREET EAST, MANTORVILLE,
MINNESOTA - SEPTEMBER 7 & SEPTEMBER 8, 2024**

WHEREAS, the Mantorville Fire Relief has submitted an application to the City of Mantorville for approval for a One Day to 4 Day Temporary On-Sale Liquor License September 7 & 8, 2024; and

WHEREAS, said application will be forwarded to Minnesota Alcohol and Gambling Enforcement Division for approval; and

WHEREAS, the City has no objection to said activity.

NOW, THEREFORE, BE IT RESOLVED that the Mantorville City Council hereby concurs with the issuance of a One to 4 Day Temporary On-Sale Liquor License to the Mantorville Fire Relief, for events to be held at the Mantorville Fire Hall, 21 5th Street East, Mantorville, Minnesota.

Adopted by the City Council of the City of Mantorville, Minnesota, this 24th day of June, 2024.

ATTEST:

Chuck Bradford
Mayor

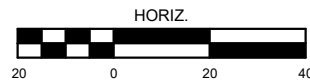
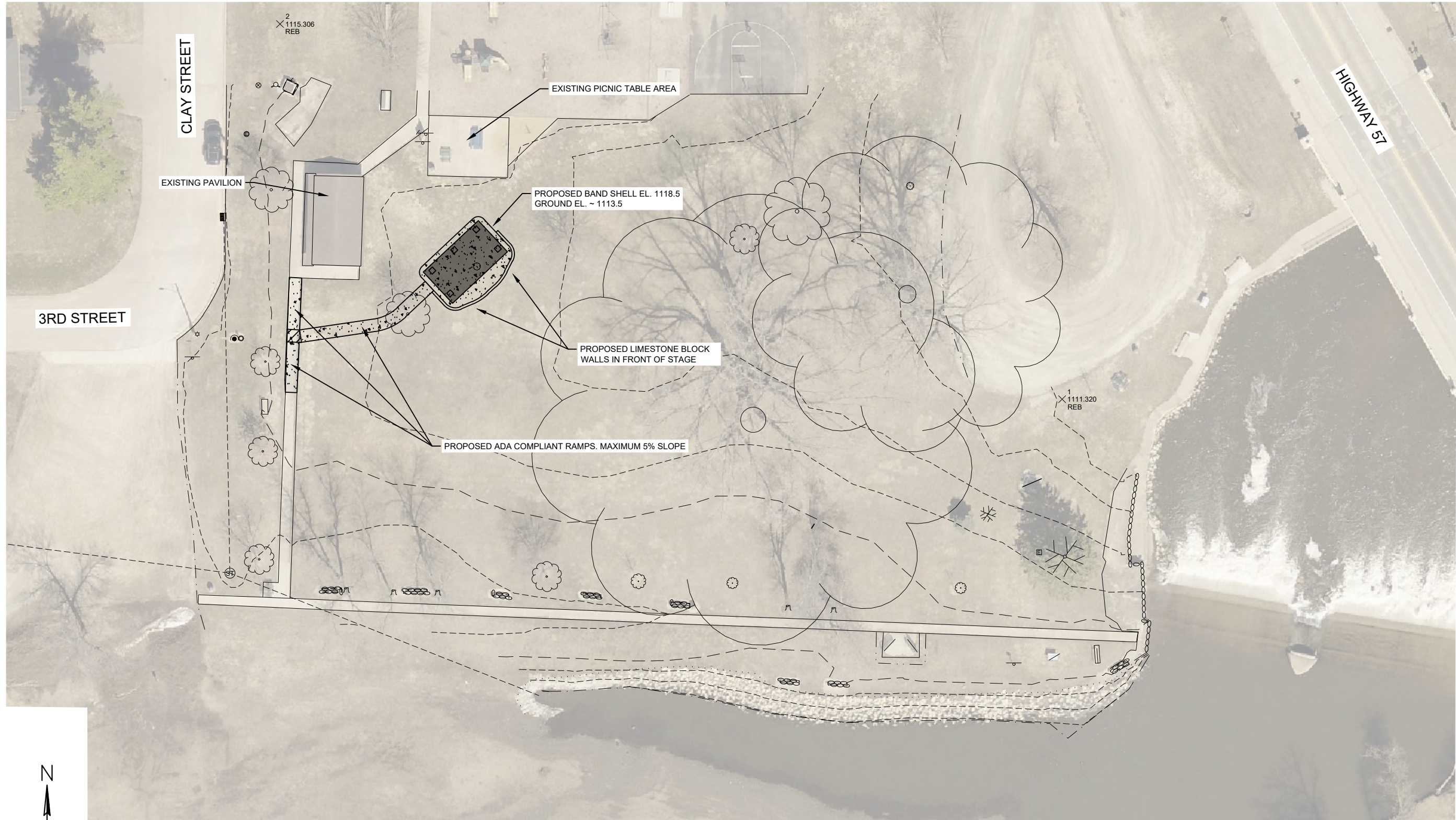
Gretchen Lohrbach
City Clerk-Treasurer

Proposed Bandshell Concept



A public information session to discuss the proposed bandshell will be held at the City Council meeting on June 24, 2024 at 6:30 PM.

FILE PATH: S:\Jobs\Mantorville\6878.24\Band Shell\Drawings\6878.24 - BANDSHELL - Design out of floodway 1118.5.dwg PLOT DATE: 6/11/2024 5:11 PM

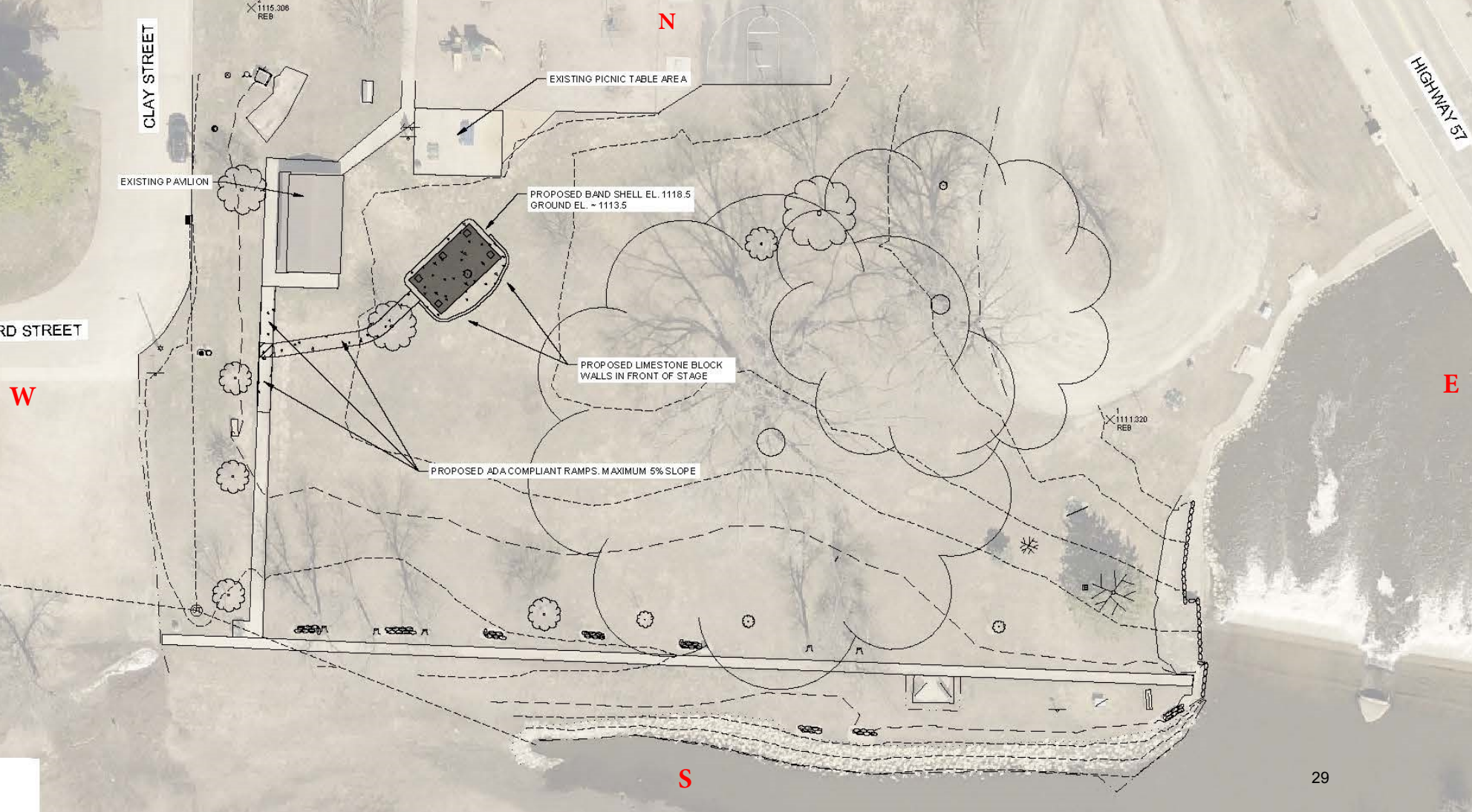


REVISIONS	
NO.	DATE

CONCEPT PLAN
 RIVERSIDE PARK BAND SHELL
 MANTORVILLE, MN
 2024

SCALE:
 AS SHOWN
 WHKS PROJECT NO.
 6878.24
 DRAWN BY:
 SGH
 CHECKED BY:

SHEET
1 OF 1



CLAY STREET

1115.306
REB

N

EXISTING PICNIC TABLE AREA

HIGHWAY 57

EXISTING PAVILION

PROPOSED BAND SHELL EL. 1118.5
GROUND EL. - 1113.5

PROPOSED LIMESTONE BLOCK
WALLS IN FRONT OF STAGE

1111.320
REB

PROPOSED ADA COMPLIANT RAMPS. MAXIMUM 5% SLOPE

RD STREET

W

E

S